

Edgmond Parish Council

Clerk to the Council:
Katrina Baker MBE
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30th April 2017

Dear Councillor

Copied to others for information

You are summoned to attend the Annual General Meeting of Edgmond Parish Council which will take place at Edgmond Village Hall on Monday 8th May 2017 at 7.00p.m. for the business included in the Agenda which follows.

Yours sincerely

Katrina Baker

A G E N D A

1. Welcome Cllr Robert Higginson, Chairman, 2016/17
2. To receive any apologies for absence and to consider consent.
3. To confirm the Minutes of the Annual General Meeting which took place in May 2016.
4. To receive any Matters Arising from the Minutes, for information only.
5. Co-Option of a Councillor
Anyone interested in being considered for the vacancy should submit a personal statement to the Clerk before 12 noon on Friday 5th May 2017.
Existing Councillors will select the person to fill the vacancy by secret ballot if more than one application is received.
6. The newly co-opted Councillor will be asked to read and sign a Declaration of Acceptance of Office and to complete their Register of Disclosable Interests.

All Members are asked to re-confirm their Declarations of Acceptance of Office and to confirm that their Registers of Disclosable Interests remain current and up to date.

7. Election of Chairman

8. Declaration of Acceptance of Office
9. Election of Vice Chairman
10. Declaration of Acceptance of Office
11. Confirmation of Committees, Election of Committee Members
12. Election of representatives to outside bodies
13. Confirmation of Standing Orders and Financial Regulations
14. Remuneration Scheme report from 2016/17 and consideration of the scheme for 2017/18
15. Confirmation of Bankers, cheque signatories and Auditors
16. Confirmation of Annual Subscriptions
17. Confirmation of Meeting Schedule for 2017 / 2018