

## EDGMOND PARISH COUNCIL

**MINUTES** of the Annual General Meeting of Edgmond Parish Council which took place in Edgmond Village Hall on Monday 8<sup>th</sup> May 2017 at 7.00p.m.

**PRESENT:** Councillors: R Higginson  
G Jones  
Mrs P Hughes  
K Humphreys  
M Hughes  
Mrs P Doherty  
Mrs M Barton  
D Ryan  
Mrs C Edwards

In Attendance: Katrina Baker, Clerk

### **17/1240 WELCOME**

Councillor Higginson opened the meeting and thanked everyone for attending. He extended his thanks to all Councillors and the Clerk for their help and support throughout the past year.

### **17/1241 APOLOGIES**

Councillor L Bowers	Work Commitments
Councillor R Hayhurst	Family Commitments
Councillor S Bentley	TWC meeting
Mrs R Jones	

### **17/1242 MINUTES OF THE 2016 AGM**

It was proposed by Councillor G Jones and seconded by Councillor Mrs Doherty, all were in favour and thus it was

<b>RESOLVED that the Minutes of the last Annual General Meeting be accepted as a true record and signed by the Chairman.</b>
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### **17/1243 MATTERS ARISING**

None

### **17/1244 CO-OPTION OF A COUNCILLOR**

It was proposed by Councillor Jones and seconded by Councillor Mrs Edwards, that Rebekah Jones be co-opted to the vacancy on the Parish Council. Rebekah had sent her apologies as she is currently on holiday so will complete her declaration and register at the next meeting of the Council.

### **17/1245 DECLARATIONS OF ACCEPTANCE OF OFFICE**

All Members in attendance read and signed their Declarations of Acceptance of Office. Members were reminded of the need to confirm the details within their Register of Disclosable Pecuniary Interests. These are a public document and copies are sent to TWC for inclusion on the website as part of the Freedom of Information Regulations. They will also appear on our website as part of the Transparency Code requirements.

### **17/1246 ELECTION OF CHAIRMAN**

It was proposed by Councillor G Jones and seconded by Councillor Mrs Edwards that Councillor R Higginson be re-elected as Chairman for 2017/18.

There were no other nominations. All were in favour and thus it was

**RESOLVED that Councillor Robert Higginson be Chairman for 2017/2018.**

Councillor Higginson thanked Members for their support throughout the last year.

**17/1247 DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Higginson read and signed the Declaration which was confirmed by the Clerk. A copy will be kept in the Public Register and a copy sent to the Monitoring Officer at Telford & Wrekin Council.

**17/1248 ELECTION OF VICE CHAIRMAN**

It was proposed by Councillor Mrs Edwards and seconded by Councillor Mrs Hughes that Councillor Gwyn Jones be re-elected as Vice Chairman for 2017/2018. All were in favour and thus it was

**RESOLVED that Councillor Gwyn Jones be Vice Chairman for 2017/2018.**

**17/1249 DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Jones read and signed the Declaration which was confirmed by the Clerk. A copy will be kept in the Public Register and a copy sent to the Monitoring Officer at Telford & Wrekin Council.

**17/1250 COMMITTEES**

Members gave consideration to the Committees and then the membership of each of the Committees.

- Highways, Transport, Road Safety & Street Lighting
- Environment and Rights of Way
- Planning and Development
- Communication
- Complaints and Appeals

The membership for Committees was proposed by Councillor R Higginson, seconded by Councillor Mrs Hughes and all were in favour.

A full list of Membership to Committees will be included in the Minute Book and will be published on the Website.

**17/1251 OUTSIDE BODIES**

A full list of Members on outside bodies and organisations was confirmed and will be included in the Minute Book and published on the website.

**17/1252 STANDING ORDERS AND FINANCIAL REGULATIONS**

NALC is currently updating the model documents. These will be circulated to Members when available and will appear on a future agenda for ratification.

**17/1253 REMUNERATION SCHEME**

It was confirmed that no Members of Edgmond Parish Council had received remuneration in 2016/17. However, it was proposed by Cllr Mrs P Hughes and seconded by Cllr G Jones that no remuneration was to be available for Members in 2017/18.

**17/1254 CONFIRMATION OF BANKERS AND AUDITORS**

It was confirmed that Edgmond Parish Council would continue to bank with Yorkshire Bank. Mazarrs LLP are the External Auditors appointed by the Audit Commission and Miss R David is the Internal Auditor. Councillor Doherty agreed to become a cheque signatory alongside Councillors G Jones, R Higginson and M Hughes. Any two, from four, Councillors will be required to sign cheques. We are still awaiting the forms to add an additional signatory.

**17/1255 SUBSCRIPTIONS**

It was confirmed that Edgmond Parish Council would fund the 25% part payment of the Clerk's subscription to SLCC. Edgmond Parish Council had previously resolved to join SALC.

**17/1256 MEETING SCHEDULE**

Members gave consideration to a draft meeting schedule that had been circulated. It was proposed by Councillor Jones and seconded by Councillor Mrs P Hughes, all were in favour and thus it was

**RESOLVED that the meeting schedule be adopted. A copy will be available on the website.**

The meeting closed at 7.30pm

Signed .....Date .....