

EDGMOND PARISH COUNCIL

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COMMUNICATION COMMITTEE

MINUTES of the meeting held on **14th December 2017** in Edgmond Village Hall at 2.00pm.

Present: Councillor R Higginson
Councillor G Jones
Councillor P Doherty
Councillor D Ryan
Councillor P Hughes

In attendance: Katrina Baker (Clerk)

C2017/91 Welcome

The Chairman welcomed all Members and thanked them for attending.

C2017/92 Apologies

Cllr Mrs R Hayhurst
Cllr Mrs M Barton

Work Commitments

Accepted

Accepted

C2017/93 Minutes of the meeting held on 19th October 2017

It was proposed by Councillor Mrs P Doherty and seconded by Councillor G Jones, all were in favour and it was

RESOLVED that the Minutes of the meeting held on 19th October 2017 be signed by the Chairman as a true record.
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C2017/94 Matters Arising from the Minutes, for information

a) Noticeboards

Councillors R Higginson and G Jones would collect the noticeboard from Marsh Road in order that it can be repaired.

C2017/95 Parish Logo

Thanks were extended to Councillors Mrs Barton and Mrs Doherty for their work, with AYP Print & Design, Newport, to create a logo for the Parish Council.

The comments received at the last Full Council meeting had been taken into consideration and a further draft had been produced.

Councillor Doherty suggested a small amendment to the bottom of the design in order that it would 'fit' better within the boundary of the design. It is important that the border is as tight as possible so that there is no wasted space on the document when the logo is being used.

The design incorporated the rural area and was representative of Edgmond and its historic values.

It was proposed by Councillor Ryan and seconded by Councillor Jones, all were in favour and thus it was

RESOLVED that the order be placed with AYP Limited, the total cost would be £80 plus Vat which included over three hours of meeting time with the Councillors.

C2017/96

Edgmond Neighbourhood Plan

The Edgmond Neighbourhood Plan is now with the Independent Examiner, awaiting his final report. Following receipt of this report, it is hoped that we will move forward to the Referendum which is likely to take place early in the Spring of 2018.

Edgmond Parish Council has been very active in recent months, not only with the production of the Neighbourhood Plan, but with many other local projects.

Members agreed that this would be an ideal opportunity to produce a Parish Council newsletter to be delivered to every household. The newsletter will be two sides of A4 folded into a small booklet which will enable the Parish Council to advertise the Referendum on the front, and mention it again within the body of the information. The Chairman will write an article as a resume of the year. There will be details of the Parish Councillors and how to contact the Parish Clerk. Other useful information can also be included.

The newsletter will be available to be distributed one to two weeks before the referendum.

Councillor Mrs Doherty kindly agreed to draft the document and Members were asked to submit information that they wished to be considered for inclusion.

It was established that we will require about 600 copies and that they should be printed on good quality lightweight card or 100/120 paper. An up to date copy of the Register of Electors will be available to ensure that all properties receive a newsletter, which will encourage voters to vote YES to the referendum for our Neighbourhood Plan. The format would include for two halves, the back would be a document to be kept for reference purposes.

C2017/97

Magazine Articles

Members agreed to continue with the plan that magazine articles are submitted by the Councillors. The Clerk will remind Councillors two weeks before their edition and appropriate information will be supplied when necessary for inclusion in the article.

February	Cllr C Edwards
March	Cllr P Doherty
April	Cllr G Jones
May	Cllr R Higginson, to include an Annual Report
June	Cllr M Barton
July / August	Cllr D Ryan

Members were reminded that the article needs to be submitted on the first Sunday of the month before the edition. For example, the February article needs to be submitted by 7th January.

C2017/98

Rights of Way Articles – Edgmond Magazine

Members were keen to continue to process of promoting rights of way through the local magazine that is delivered in and around the Parish. One route was promoted in a recent edition and others will be included throughout the year. Councillor Mrs Doherty

would also include details relating to 'access in the countryside'. Further information will also be included relating to our 'volunteer' policies and guidelines for maintenance. Dog fouling has continued to be a problem around the Parish and the 'I'm Watching You' campaign had raised awareness of the problem, although it did not mean that the issue ceased. A specific article will be included in the January edition, from Councillor Higginson, on behalf of the Parish Council and Members worked together to ensure that the wording was appropriate.

C2017/99 Any Other Business

There being no further business, the Chairman closed the meeting at 3.40pm.

SignedDate