

EDGMOND PARISH COUNCIL

MINUTES of the Annual General Meeting of Edgmond Parish Council which took place in Edgmond Village Hall on Monday 14th May 2018 at 7.00p.m.

PRESENT: Councillors: R Higginson
G Jones
P Hughes
M Hughes
A Wilson
C Edwards
S Bentley

In Attendance: Katrina Baker, Clerk

18/1385 WELCOME

Councillor Higginson opened the meeting and thanked everyone for attending. He extended his thanks to all Councillors and the Clerk for their help and support throughout the past year. Thanks were extended to everyone who had helped in any way with the production of the Edgmond Neighbourhood Plan, which moves forward to being 'Made' on 30th May 2018. Special thanks were recorded to Andy Mortimer, the consultant. Councillor Jones had represented the Parish Council at the recent Royal Visit to HAU. Councillor Higginson congratulated HAU on the Field to Fork event which had been a great success, the organisation and attendance was brilliant.

18/1386 APOLOGIES

It was with sadness that the Chairman announced the resignations of K Humphreys and P Doherty. Both had served the Parish Council well and thanks were extended for all the work and support they had given over the years. Paula, in particular, has made a significant contribution to the improvements of the rights of way network, and it is hoped that she will continue wearing The Ramblers hat which she also wears.

The vacancies will be advertised and a 10 day period will be allowed for anyone to call an election, via TWC. If no election is called by 18th June 2018, the Parish Council will include the co-option on its next agenda.

Councillor R Hayhurst	Family Commitments
Councillor D Ryan	Unforeseen Circumstances
Councillor M Barton	Unwell

RESOLVED that the apologies be accepted.

18/1387 REGISTERS OF DISCLOSABLE PECUNIARY INTERESTS

Members were asked to confirm if any changes were necessary to their Registers and to confirm that they remain current. Councillor Edwards would update her DPI due to a change in her employment.

18/1388 MINUTES OF THE 2017 AGM

It was proposed by Councillor G Jones and seconded by Councillor P Hughes, all were in favour and thus it was

RESOLVED that the Minutes of the last Annual General Meeting be accepted as a true record and signed by the Chairman.

18/1389 MATTERS ARISING

None

18/1390 ELECTION OF CHAIRMAN

It was proposed by Councillor P Hughes and seconded by Councillor C Edwards that Councillor R Higginson be re-elected as Chairman for 2018/19.

There were no other nominations. All were in favour and thus it was

RESOLVED that Councillor R Higginson be Chairman for 2018/2019.

18/1391 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Higginson read and signed the Declaration which was confirmed by the Clerk. A copy will be kept in the Public Register, on the website and a copy sent to the Monitoring Officer at Telford & Wrekin Council.

18/1392 ELECTION OF VICE CHAIRMAN

It was proposed by Councillor Edwards and seconded by Councillor P Hughes that Councillor G Jones be re-elected as Vice Chairman for 2018/2019. All were in favour and thus it was

RESOLVED that Councillor G Jones be Vice Chairman for 2018/2019.

18/1393 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Jones read and signed the Declaration which was confirmed by the Clerk. A copy will be kept in the Public Register, on the website and a copy sent to the Monitoring Officer at Telford & Wrekin Council.

18/1394 COMMITTEES

Members gave consideration to the Committees and then the membership of each of the Committees.

- Highways, Transport, Road Safety & Street Lighting
- Environment and Rights of Way
- Planning and Development
- Communication
- Complaints and Appeals

The membership for Committees was proposed by Councillor R Higginson, seconded by Councillor P Hughes and all were in favour.

A full list of Membership to Committees will be included in the Minute Book and will be published on the Website.

Members agreed to leave the vacancies to be determined when new Councillors join the Parish Council in the future.

18/1395 OUTSIDE BODIES

A full list of Members on outside bodies and organisations was confirmed and will be included in the Minute Book and published on the website.

The Chairman thanked everyone for their work throughout the last year.

18/1396 STANDING ORDERS AND FINANCIAL REGULATIONS

It was proposed by Councillor Higginson and seconded by Councillor Jones that the new model document for Standing Orders be adopted and the Financial Regulations remain current until an update is required in the future.

18/1397 REMUNERATION SCHEME

It was confirmed that no Members of Edgmond Parish Council had received remuneration in 2017/18. It was then proposed by Cllr G Jones and seconded by Cllr P Hughes that no remuneration was to be available for Members in 2018/19.

18/1398 CONFIRMATION OF BANKERS AND AUDITORS

It was confirmed that Edgmond Parish Council would continue to bank with Yorkshire Bank. Littlejohns LLP are the External Auditors appointed by the Audit Commission and Miss R David is the Internal Auditor. Councillor Edwards agreed to be a signatory. It remained that any two from four Councillors can sign cheques and authorise payments.

18/1399 SUBSCRIPTIONS

It was confirmed that Edgmond Parish Council would fund the 25% part payment of the Clerk’s subscription to SLCC. Edgmond Parish Council had previously resolved to join SALC. It was also agreed that the Parish Council should subscribe to CPRE.

18/1400 MEETING SCHEDULE

Members gave consideration to a draft meeting schedule that had been circulated. It was proposed by Councillor Jones and seconded by Councillor M Hughes, all were in favour and thus it was

RESOLVED that the meeting schedule be adopted. A copy will be available on the website. Please note that the meetings in April and May 2019 will take place on Tuesdays in order that the Main Hall is available.

The meeting closed at 7.30pm

SignedDate