



MINUTES of the Full Council Meeting of Edgmond Parish Council which took place at **Edgmond Village Hall** on **Monday 9th July 2018** at **7.00pm**.

PRESENT: Councillors: R Higginson (Chairman)
M Hughes
P Hughes
G Jones
A Wilson
K Arbuthnot

In attendance: Katrina Baker, Clerk
Mrs P Wheeler

18/1433 WELCOME AND PUBLIC SESSION

The Chairman, Councillor Higginson, welcomed everyone to the Full Council meeting and thanked them for attending. A warm welcome was extended to Mrs Wheeler.

COMMUNITY SPEEDWATCH

Mrs Wheeler gave a short report on the meeting she had attended today with West Mercia Police with regards to Community Speedwatch Schemes across the County.

She explained that the Parish Council needs a Co-Ordinator.

There is a National Speedwatch Awareness Day on 7th August, it would be good if Edgmond could take part, but Members were unsure if the legal checks could be completed by this date and have time for training.

The Clerk will speak with West Mercia Police, when delivering the completed forms to the lead officer.

18/1434 APOLOGIES

Cllr S Bentley	Attending a TWC meeting	Accepted
Cllr C Edwards	Previous engagement	Accepted
Cllr R Hayhurst	Personal circumstances	Accepted

It was proposed by Councillor Higginson and seconded by Councillor P Hughes, all were in favour and thus it was

RESOLVED that these apologies be accepted. Members are reminded of the need to give apologies and the reason for absence. This is a legal requirement to avoid disqualification.

ABSENT

Cllr D Ryan

RESIGNATION

It was with disappointment that the resignation of Mrs Barton was accepted, for health reasons. A thank you card would be sent.

18/1435 VACANCIES

There are now three vacancies on the Parish Council. TWC has confirmed that no election has been requested and therefore, the Parish Council can fill the vacancies by co-option.

The vacancies will be advertised and anyone interested in putting their names forward for consideration should submit a personal statement, no more than one side of A4, by 12 noon on Friday, 7th September 2018. If more than three candidates are received, the Parish Councillors can select, by secret ballot.

18/1436 DECLARATIONS OF INTEREST

None

18/1437 MINUTES OF THE MEETING HELD IN JUNE 2018

It was proposed by Councillor G Jones and seconded by Councillor A Wilson that the Minutes of the June meeting be signed by the Chairman as a true record. All were in favour and thus it was

RESOLVED that the Minutes be accepted and signed as a true record.

18/1438 MATTERS ARISING FROM THE MINUTES NOT INCLUDED ON THE AGENDA, for information only

None

18/1439 WORKING WITH THE COMMUNITY

a) Parish Warden and Police Report

No report had been received this month.

b) Edgmond Village Hall

Our representative, Cllr G Jones, had not been able to attend on this occasion. However, Councillor Wilson had attended, in a personal capacity. A short report confirmed that the Village Hall was pleased to announce a healthy financial position which is sustainable. They continue to provide more activities for local residents. They have planned works for which grants will be needed.

18/1440 PLANNING & DEVELOPMENT

a) Report

A Planning meeting had taken place on 14th June to set up the Committee. Councillor Jones was elected Chairman with Councillor Wilson as Vice Chairman.

b) New Applications for consideration

TWC/2018/0501 HAU Installation of two additional Access Ramps

RESOLVED to support this application.

c) Edgmond Neighbourhood Plan

The Chairman and Vice Chairman of the Council had attended the re-scheduled meeting with representatives from TWC and HAU to discuss the Guidance Document, a requirement of the Neighbourhood Plan as outlined by the Independent Examiner.

This was a useful meeting at which it was confirmed that there would be boundary around the University to prevent sprawl and to ensure that it keeps its identity separate from Marsh Road and the village.

There will be a further meeting, with the Chairman and Vice Chairman of the Planning Committee in the near future when a draft document is available for discussion. The Planning Committee has responsibility for the monitoring and evaluation of the Neighbourhood Plan which will be in place until 2031.

d) Other Planning Matters

Procedure for Pre-Application consultations

The Clerk receives weekly lists of all pre-application consultations and requests the details of all those in our Parish. The details are then circulated to all members who are asked to send in their comments. A draft response, including all comments received, will be shared with the Members of the Planning Committee before being submitted to TWC by the due date. We only have 10 days for this process, so Members are asked to respond as soon as possible.

18/1441 ENVIRONMENT & RIGHTS OF WAY COMMITTEE

a) Report

Councillor Edwards had sent her apologies so the Minutes of the meeting held on 25th June 2018 were presented by Councillor Higginson, for information.

b) Rights of Way

The signposts and way markers are now available and will be stored in Waters Upton. Any requests should be forwarded to the Clerk. Volunteers are needed to install the posts in the correct locations.

c) Overgrown Hedges

There are a number of residential hedges in the Parish that have overgrown the footpaths or highway and are now causing serious visibility issues and the roads are becoming narrower which mean that vehicles cannot easily pass.

Friendly requests for action often go un-actioned. TWC will write to landowners, where necessary, to inform

that they if they do not cut back their hedges, TWC will have them cut back and send them the invoice. The Parish Council has included this information in the magazine.

d) Shrub bed Maintenance

Thanks were extended to local residents who have been helping with the maintenance of the wild flower beds in the Parish. The Parish Council will discuss the future of these beds at its next Environment Meeting. A working group will meet on 15th July at the Shrewsbury Road Car Park to ‘tackle’ the shrub bed. HAU has kindly agreed to dispose of the arisings.

e) Overgrown verges

The Parish Council will express its disappointment to TWC regarding the poor maintenance of village verges, especially as some have clear evidence of ragwort, which needs to be dealt with appropriately.

18/1442

HIGHWAYS, TRANSPORT & STREET LIGHTING COMMITTEE

a) Report

Councillor Wilson, Chairman, presented the Minutes of the meeting held on 25th June 2018, for information.

b) Community Speedwatch

Volunteers are required to complete a consent form for police checks to be undertaken. Following this a training session will be arranged. It is hoped that Edgmond Parish will be involved in the National Awareness Day on 7th August – this will be a good time to launch our scheme.

c) Maintenance Work

The Clerk circulates all details of planned maintenance, especially when roads are to be closed whilst work is undertaken. Appropriate details are included on the website. It has been necessary to query some diversion routes, but TWC is always aware of our concerns.

d) Street Lights

A project will be undertaken by the Committee to investigate all the options for changing and upgrading the street lights in line with the new EU Directive.

e) Marsh Road, Edgmond

The response from TWC regarding local concerns had been circulated to all Members of the Highways Committee and information had been gained regarding the weight restriction implementation. Further questions have been asked of West Mercia Police and the Committee will be updated at its next meeting.

f) Other Matters

Thanks were extended to the Chairman who has repaired a number of the bus stop signs, as we have been waiting many months for TWC to undertake the work.

The audit of signs was undertaken early in 2017 and yet TWC have not actioned many of the replacement or repairs that are needed.

It was agreed to invite the Highways Officer to attend a site visit with the Highways Committee members in order that a tour of the Parish can be undertaken to show him the issues and locations where signs are needed. It will also be an opportunity to show him other areas of concern, including areas of flooding, poor visibility etc.

18/1443

COMMUNICATION COMMITTEE

a) Report

There had been no communication committee meeting.

18/1444

FINANCE

a) Payments & Financial Report

It was proposed by Cllr G Jones and seconded by Cllr P Hughes, all were in favour and the following payments were confirmed.

Cheque No	Expenditure	Power	Amount
000900	Clerk's Salary plus NP bonus	LGA 1972	£1100.00
000901	PAYE	LGA 1972	£275.00
000902	Street Lights Maintenance Contract	LGA 1972 Sch 14 P34	£1351.20
000903	RBL – replacement cheque for wreath	LGA 1972 s 137	£19.00

b) Payments Against Budget

Under the terms of the new audit regime, a list of payments will be available on the website, with an assessment of payments against budget. A copy had been circulated to Members.

18/1445 CORRESPONDENCE

- a) All correspondence received for information has been circulated to all Members. There had been no requests for any item to be included on the Agenda for further discussion.
- b) Invitations have been received to Newport Civic Sunday, TW Mayor’s Civic Service and TW Mayor’s Charity Launch – anyone interested in attending to represent the Parish Council should contact the Clerk.

18/1446 CHAIRMAN’S REPORT

None.

18/1447 CLERK’S REPORT

All matters have been included within the Agenda.

18/1448 COUNCILLOR’S REPORT

Councillor Wilson had attended the Crucial Crew event at TCAT on 5th July. 53 out of 54 schools had attended throughout the three week period. Over 2400 year 6 pupils had benefitted from the experience of 10 scenarios, sharing experiences of life changing issues.

18/1449 MATTERS FROM TELFORD & WREKIN COUNCIL

Councillor Stephen Bentley had attended meetings to represent local residents.

18/1450 PARISH MATTERS

- a) A special meeting will be arranged for a Future Fit presentation, in the Village Hall on 14th August 2018 at 7pm.

18/1451 NEXT MEETINGS

30 th July 2018	Appeals Committee	7pm
	Communication Committee	7.15pm
14 th August 2018	Future Fit	7pm
10 th September 2018	Full Council	7pm

There being no further matters, the Chairman closed the meeting at 8.10pm and thanked everyone for their important contributions to a successful meeting.

Signed**Date**

These minutes remain a draft (E & O A) until confirmed at the next Full Council meeting of the Parish Council in September 2018.