



## HIGHWAYS AND STREET LIGHTING COMMITTEE

MINUTES of the meeting held on **Monday 25<sup>th</sup> June 2018** in Edgmond Village Hall at 7.00pm.

**Present:** Councillor G Jones  
Councillor R Higginson  
Councillor M Hughes  
Councillor A Wilson

**In attendance:** Katrina Baker (Clerk)  
Councillor M Barton

### **H2018/069 Welcome**

The Clerk welcomed everyone to the meeting and thanked them for attending.

### **H2018/070 Election of Chairman**

Councillor A Wilson  
Proposed by Councillor Jones  
Seconded by Councillor Higginson

**RESOLVED that Councillor A Wilson be the Chairman of the Highways Committee for 2018/2019.**

Members recorded their thanks to Councillor Hughes who had been Chairman for many years and had given commitment and dedication to any matters relating to highways, street lighting and road safety.

### **H2018/071 Declaration of Acceptance of Office**

Councillor Wilson read and signed his Declaration, witnessed by the Clerk, as the Proper Officer of the Authority.

### **H2018/072 Apologies for absence**

Councillor D Ryan  
Councillor S Bentley  
Alternative engagement  
Attending a TWC meeting

### **H2018/073 Election of Vice Chairman**

Councillor G Jones  
Proposed by Councillor R Higginson  
Seconded by Councillor M Hughes

**RESOLVED that Councillor G Jones be the Vice Chairman of the Highways Committee for 2018/19.**

**H2018/074 Declaration of Acceptance of Office**  
Councillor Jones read and signed his Declaration, witnessed by the Clerk, as the Proper Officer of the Authority.

**H2018/075 Declarations of Interest**  
None

**H2018/076 Terms of Reference**  
It was proposed by Councillor Wilson and seconded by Councillor Hughes, that the Terms of Reference be confirmed for 2018/19. All were in favour and thus it was

**RESOLVED that the Terms of Reference be confirmed.**

**H2018/077 Minutes of the meeting held on 21<sup>st</sup> December 2017**  
These Minutes had been previously ratified at Full Council.

**H2018/078 Matters Arising**  
Any Matters Arising are included on this agenda for update and consideration.

**H2018/079 Street Lighting**  
The Annual Survey had been completed by Eon, we currently have a Maintenance Contract with Eon until 2020. A full report, with quotations, had been received and Councillor Hughes updated Members on the work required. The Scope Of Works had identified a need for the supply and erection of 9 street lighting columns and associated lanterns (£4699.89), 1 pole mounted light (381.45) and replacement of 1 lantern (£170.00) including the electrical connection of the associated equipment within the columns and electrical testing. There is a further quotation to provide electrical connections and services to 9 street lighting columns and 1 pole mounted light for the lump sum price of £3855.00 plus VAT.

Members will require further information and confirmation of the costs before discussing this further. Members wished to have alternative quotations for the work and the Clerk was instructed to contact two other companies for comparison quotations.

Copies of the report and recommendations will be available for Committee members to peruse, before the next Highways Committee meeting.

The Clerk reported that there has been a significant reduction in the number of light faults since the introduction of the Maintenance Contract.

**H2018/080 Road Safety**

- a) Parish Liaison Officer  
Stephen Scanlon, TWC, has offered to walk around the Parish with Councillors to look at the road safety and highway issues. This visit will be arranged with Councillors Wilson and Jones.  
This will be an opportunity for us to put pressure on TWC to undertake the work required and identified by the survey of all signs in the Parish.
- b) Overgrown hedges and ivy  
Local residents are asked to ensure that hedges and ivy and some trees, are cut back to aid visibility and also to ensure that footpaths are not blocked.

TWC will be asked to contact the owners of properties where visibility is poor due to their overgrown hedges and trees.

c) Community Speedwatch

West Mercia Police have confirmed that the Edgmond scheme is to move forward in the near future. More volunteers are required, for Edgmond Village, and then the training event can be arranged. This will take place on a Saturday in the Village Hall. Anyone interested in signing up as a volunteer for the scheme, must contact the Parish Council as soon as possible.

A Working Group meeting had taken place and it had been agreed that the equipment will be stored in a central location in Robin Lane. Volunteers from the three identified areas will train together and groups will be formed with three members in order that the monitoring can take place in areas of the Parish, where there is no conflict of interest.

d) Marsh Road

Members were grateful to Cllr Ryan who had provided historical information regarding Marsh Road and had shared his personal concerns in an email. The information, from the email, had been forwarded to TWC and a response has now been circulated to all Members.

**H2018/081 Highways and Transport**

a) Update and New Issues

Water lies in the highway near to the Scout Field in Newport Road. Bus Stop timetables and signs need to be checked across the Parish and replaced as necessary, to avoid confusion.

b) Arriva 519

Our Bus User representative, Mr M Reid, continues to act on behalf of the Parish Council. Arriva had introduced a new timetable to try to address the concerns raised including the late busses and missing out stops for pick-ups. AT the last Bus User Group meeting, Arrival confirmed that the 519 has been retained during the week but the Saturday bus is still at risk. The Minutes of the Bus User Group will be circulated to all members, for information.

**H2018/082 Any Other Matters**

a) Victorian Letter Box

Councillor Higginson has assessed the work required and has offered to create a replacement letter box front. Any expenditure can be reimbursed.

b) Verges in the Parish

Some residents already clear the area outside of their property and this is much appreciated as it certainly helps to keep the Parish looking tidy and cared for. However, there are some areas where this is not possible, for health reasons. Arrangements will be put in place to assist wherever possible.

**H2018/083 Next Meeting**

It was agreed that the next meeting, in September, will discuss the next steps with regards to outstanding matters regarding Speedwatch, Marsh Road and Street Lighting.

There being no further business, the Chairman closed the meeting at 8.05pm

Signed .....Date .....