



[www.edgmondparishcouncil.co.uk](http://www.edgmondparishcouncil.co.uk)

Clerk to the Council:  
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12<sup>th</sup> April 2019

Dear Councillor  
Copied to others for information

Under the Local Government Act of 1972, you are summoned to attend the Annual General Meeting of Edgmond Parish Council which will take place at Edgmond Village Hall on **Monday 13th May 2019 at 7.00p.m.** for the business included in the Agenda which follows in accordance with Schedule 12, parts II and VI.

Yours sincerely

Katrina Baker  
Parish Clerk

#### **A G E N D A**

1. Welcome Cllr Robert Higginson, Chairman, 2018/19  
Chairman's Report of any matters since the last meeting.
2. Election of Chairman for 2019/20
3. Chairman's Declaration of Acceptance of Office
4. Declarations of Acceptance of Office  
All Members are required to read and sign their Declarations, these will be witnessed by the Clerk, as the Proper Officer of the Council.
5. Members are required to confirm the Code of Conduct document, which will appear on the website (a copy has been distributed)

6. Registers of Disclosable Pecuniary Interests  
Members are required to complete their DPIs as soon as possible following their Declarations.
7. To receive any apologies for absence and to consider the necessary consent.
8. Election of Vice Chairman for 2019/20
9. Vice Chairman's Declaration of Acceptance of Office
10. Declarations of Interest regarding any matters included on the Agenda
11. To confirm the Minutes of the Annual General Meeting which took place in May 2018 (a copy has been distributed)
12. To receive information on any matters arising from the 2018 AGM Minutes.
13. Parish Council Committees
  - a) To agree the Committee Structure for 2019/2020 – a draft document has been circulated
  - b) To elect Members to each of the agreed Committees
14. Confirmation and election of representatives to outside bodies – a draft document has been circulated
15. Confirmation of the Standing Orders and Financial Regulations for Edgmond Parish Council (copies have been circulated)
16. Remuneration Scheme
  - a) To receive the Council's report from 2018/19
  - b) To give consideration to a scheme for 2019/20
17. Financial Matters
  - a) Confirmation of Bankers, cheque signatories and Auditors
  - b) To receive the Council's Asset Register
18. Confirmation of Annual Subscriptions
  - a) Shropshire Association of Local Councils
  - b) Council for the Protection of Rural England
  - c) Society of Local Council Clerks (25%)
19. Confirmation of the Meeting Schedule for 2019 / 2020