



MINUTES of the Annual General Meeting of Edgmond Parish Council which took place in Edgmond Village Hall on Monday 13th May 2019 at 7.00p.m.

PRESENT: Councillors: R Higginson
G Jones
A Wilson
C Edwards
S Bentley
G Williams
K Arbuthnot (19/1555)

In Attendance: Katrina Baker, Clerk

19/1540 WELCOME

Councillor Higginson opened the meeting and thanked everyone for attending. He welcomed Geoff Williams to his first meeting since the un-contested election on 2nd May 2019.

A full report had been presented to the Annual Parish Meeting and little had happened since April. Councillor Higginson stressed the importance of ensuring that the Neighbourhood Plan benefits the community of the Parish and that everything possible is done to ensure that the Planning Authority takes notice of it.

19/1541 ELECTION OF CHAIRMAN

It was proposed by Councillor Jones and seconded by Councillor Higginson that Councillor A Wilson be elected as Chairman for 2019/20. There were no other combinations. All were in favour and thus it was

RESOLVED that Councillor A Wilson be Chairman for 2019/20.

19/1542 DECLARATIONS OF ACCEPTANCE OF OFFICE

Councillor Wilson read and signed the Declaration, as a Councillor, and then as Chairman, which were confirmed by the Clerk. A copy of each will be kept in the Public Register, on the website and copies sent to the Monitoring Officer at Telford & Wrekin Council.

Councillor Wilson thanked Members for their support and said he was honoured to have been elected. He asked that thanks be recorded to Councillor Higginson.

19/1543 DECLARATIONS OF ACCEPTANCE OF OFFICE

Members all read and signed their Declarations which were witnessed by the Clerk, as the Proper Officer.

19/1544 CODE OF CONDUCT

A copy of the Edgmond Parish Council Code of Conduct was proposed by Councillor Jones and seconded by Councillor Williams and would appear on the website.

19/1545 REGISTERS OF DISCLOSABLE PECUNIARY INTERESTS

All Members are required to complete a new Register of Disclosable Pecuniary Interests, which will appear on the Parish Council website and at Telford & Wrekin Council.

19/1546 APOLOGIES

Councillor S Bentley Attending a TWC meeting but hopes to arrive later.
Councillor K Arbuthnot



19/1547 ELECTION OF VICE CHAIRMAN

It was proposed by Councillor G Jones and seconded by Councillor C Edwards that Councillor R Higginson be elected as Vice Chairman for 2019/20. All were in favour and thus it was

RESOLVED that Councillor R Higginson be Vice Chairman for 2019/20.

19/1548 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Higginson read and signed the Declaration which was confirmed by the Clerk. A copy will be kept in the public register, on the website and a copy sent to the Monitoring Officer at TWC.

19/1549 DECLARATIONS OF INTEREST ON AGENDA ITEMS

None

19/1550 MINUTES OF THE 2018 AGM

It was proposed by Councillor Edwards and seconded by Councillor Higginson, all were in favour and thus it was

RESOLVED that the Minutes of the last Annual General Meeting be accepted as a true record and signed by the Chairman.

19/1551 MATTERS ARISING

None

19/1552 COMMITTEES

Members gave consideration to the Committee Structure and then the membership of each of the Committees.

Highways, Transport, Road Safety & Street Lighting
Environment and Rights of Way
Planning and Development
Communication
Complaints and Appeals

The membership for Committees was proposed by Councillor R Higginson, seconded by Councillor G Jones and all were in favour.

A full list of Membership to Committees will be included in the Minute Book and will be published on the Website.

Members agreed to leave any vacancies to be determined when new Councillors join the Parish Council in the future.

19/1553 OUTSIDE BODIES

A full list of Members on outside bodies and organisations was confirmed and will be included in the Minute Book and published on the website.

The Chairman thanked everyone for their work throughout the last year.

19/1554 STANDING ORDERS AND FINANCIAL REGULATIONS

It was proposed by Councillor Jones and seconded by Councillor Edwards that the revised model document for Standing Orders be confirmed and the Financial Regulations remain current until an update is required in the future. All were in favour and thus it was

RESOLVED that the Standing Orders and Financial Regulations be confirmed and to be reviewed in May 2020.



19/1555 REMUNERATION SCHEME

It was confirmed that no Members of Edgmond Parish Council had received remuneration in 2018/19.

Councillor Arbuthnot arrived.

19/1556 CONFIRMATION OF BANKERS AND AUDITORS

It was confirmed that Edgmond Parish Council would continue to bank with Yorkshire Bank. Littlejohns LLP are the External Auditors appointed by the Audit Commission and Miss R David is the Internal Auditor. Councillor G Jones and R Higginson are the two current signatories and it was agreed to add Councillor Wilson as a signatory. It remained that any two Councillors can sign cheques and authorise payments. A copy of the Council's Asset Register as at 31st March 2019 was available.

19/1557 SUBSCRIPTIONS

It was confirmed that Edgmond Parish Council would fund the 25% part payment of the Clerk's subscription to SLCC. Edgmond Parish Council had previously resolved to join SALC. It was agreed that the renewal to CPRE would be added to the appropriate agenda for discussion prior to renewal.

19/1558 MEETING SCHEDULE

Members gave consideration to a draft meeting schedule that had been circulated. It was proposed by Councillor Jones and seconded by Councillor Edwards, all were in favour and thus it was

RESOLVED that the meeting schedule be adopted. A copy will be available on the website.

The meeting closed at 7.30pm

SignedDate