



MINUTES of the Meeting of Edgmond Parish Council which took place via Zoom on **Monday, 13th July 2020** at 7.00pm.

PRESENT: Councillors: A Wilson (Chairman)
R Higginson
G Jones
K Arbuthnot
G Williams (until 20/1698)
S Bentley (arrived 20/1699)
S Burrell (arrived 20/1699)
C Edwards (until 20/1696)
Y Brunger

In attendance: Katrina Baker, Clerk
1 Member of the public

20/1688 WELCOME AND PUBLIC SESSION

The Chairman, Councillor Wilson, welcomed everyone to the meeting and thanked them for attending.

This is the first meeting of the Parish Council via Zoom. A general introduction into the use of this conference system was available.

20/1689 APOLOGIES

Cllr Burrell and Cllr Bentley were attending a TWC meeting and hoped to arrive later.
Cllr Edwards would have to leave early to attend another meeting.

Cllr Rogers	Child Care	Accepted
Cllr Price	Work Commitments	Accepted

RESOLVED that the apologies, as listed be accepted.

20/1690 DECLARATIONS OF INTEREST

TWC/2020/0529	Planning Application	Neighbour	Personal
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20/1691 VACANCIES

The Coronavirus Act 2020 does not allow for elections before May 2021. Anyone interested in being considered for a position of Parish Councillor should submit a short personal statement on the Friday before a Full Council meeting – the Parish Council will then consider their application. Further information is available from the Clerk.

20/1692 MINUTES OF THE FULL COUNCIL MEETING HELD IN MARCH 2020

It was proposed by Councillor Higginson and seconded by Councillor Jones, that the Minutes of the March 2020 meeting be signed by the Chairman as a true record. The Chairman signed and showed the signed copy and it was

RESOLVED that the Minutes be accepted as a true record.

20/1693 MATTERS ARISING FROM THE MINUTES NOT INCLUDED ON THE AGENDA, for information

None

20/1694

SCHEME OF DELEGATION

The Clerk updated Members on the work of the Council, under this Scheme, which had enabled the council to continue to fulfil its role legally and in the best interests of the Community.

20/1695

WORKING WITH THE COMMUNITY OF EDGMOND – Outside Body Representations

a) **Parish Warden and Police**

There had been no report, however the Chairman had been in contact with the Police and ascertained that a new camera is available for the Community Speedwatch Scheme which will continue in Marsh Road. There are currently nothing to report, although residents are asked to be alert to strange vehicles and to report anything suspicious as soon as possible direct to the police.

b) **HAU Liaison Meetings**

The Minutes of the liaison meeting had been circulated, for information.

c) **Newport Regeneration Partnership**

There had been no recent meeting.

d) **Helicopter Liaison Group**

There had been no recent meeting. However, information is available that the Glider Club is transferring from RAF Cosford to Shawbury and will work under the monitoring and guidance of RAF Shawbury. There will be 5 gliders and 1 tug, they will fly at weekends, but have given a commitment that there will be no weekday flying or bank holidays.

20/1696

PLANNING & DEVELOPMENT

a) **Report**

Minutes of the meeting held on 19th June have been circulated, for information.

b) **New Applications for consideration**

Members had taken the opportunity to consider the attachments for the applications which are on the telford.gov.uk/planning website

TWC/2020/0529 Trinity Cottage

Councillor A Wilson declared a personal interest

RESOLVED that Edgmond Parish Council would have no objections to the proposal.

TWC/2020/0549 3, The Common, Marsh Road

RESOLVED that Edgmond Parish Council would have no objections to the proposal.

c) **Flatt Pit Farmstead**

A copy of the revised report had been circulated to Members and no comments had been received. It was agreed that this should be forwarded to Heritage England, and copied to TWC, for consideration.

d) **Parish Council Wish List**

Members had taken the opportunity to gather together all the local projects that have been requested and considered over recent months. These had not been possible, due to financial constraints, but Members are keen that they are recorded so that if finance is available, from grants or Section 106 contributions, for example, the information is readily available:

- Shrewsbury Road Car Park, resurfacing and dropped kerb
- Play Area Equipment and enhancements
- Planting Schemes around the Parish
- Community Transport and Arriva Shrewsbury to Newport Service
- Additional benches

Councillor C Edwards left the meeting

20/1697

ENVIRONMENT AND RIGHTS OF WAY COMMITTEE

a) **Report**

There had been no meeting.

b) MUGA and Children’s Play Area

In line with Government Guidance, these remain closed. However, the Parish Council is aware that children and adults have accessed the areas. TWC are responsible for the re-opening and will provide appropriate signage with health and safety guidance. The Parish Council will reinforce their messages.

c) Rights of Way

Thanks are extended to all the landowners who keep rights of way accessible and ensure that gates, stiles and kissing gates are safe to use. Anyone finding an issue should report this to the Parish Council or TWC, it is not always safe or advisable to action issues without authority to do so.

d) Environmental Maintenance

Limited funding is available, anyone aware of local issues can report them to the Parish Council for action. If these are the responsibility of TWC, a report can be sent via My Telford.

e) Flower Beds

A plan and list of species in the beds adjacent to the Shrewsbury Road Car Park is available and will be provided to assist with maintenance.

Councillor Williams left the meeting, due to a bad internet connection.

20/1698 HIGHWAYS, TRANSPORT AND ROAD SAFETY COMMITTEE

a) Report

There had been no meeting of this committee.

b) Highway Matters

It is important to report local issues, such as potholes or damaged kerbs to TWC.

c) Transport Matters

It was proposed by Councillor Wilson and seconded by Councillor Higginson that the Parish Council should register its disappointment that there had been no consultation regarding the removal of the Arriva 519. This service, which links the villages to Shrewsbury and Newport, is essential for many local residents. Details of the timetable for the Integrated Red Bus will be requested.

d) Street Lighting

No current issues

e) Traffic Regulation Order

The details of the Order for Edmond Road, Newport is simply to regularise the current regulations.

Councillor S Burrell and Councillor S Bentley arrived.

20/1699 COMMUNICATION COMMITTEE

a) Report

There had been no meeting of the committee.

b) Noticeboards

Thanks were recorded to D Ryan for keeping the noticeboard in Marsh Road up to date. Members will check that the Shrewsbury Road noticeboard is current.

c) Church Magazine

It had not been possible to publish the magazine in recent months, due to the pandemic. The Parish Council awaits further information before re-considering a grant.

20/1700 FINANCE & GOVERNANCE

a) Orders for the payment of invoices, as per the financial regulations of Edmond Parish Council

The vouchers were checked by two Members and the corresponding cheques will be signed for the following payments:

Cheque Number	Expenditure	Authority	Total Cost
000972	Internal Audit	LGA 1972	£50.00
000973	Street Light Repairs	LGA 1972 Sch 14 p34	£167.28
000974	Street Light Energy	LGA 1972 Sch 14 p34	£2205.22
000976	Councillor Training	LGA 1972	£30.00

b) End of Year Accounts

The end of year accounts had been circulated to all Members, for information and consideration. The Bank Reconciliation, Receipts and Payments and VAT were included. It was proposed by Councillor Higginson and seconded by Councillor Jones that the Accounts be confirmed. All were in favour and thus it was

RESOLVED that the End of Year Accounts for 2019/20 be adopted.

c) Internal Audit

A copy of the Internal Audit had been circulated to all Members. The Internal Auditor had confirmed that all the elements of the AGAR had been met and had signed the Document.

d) Governance Statement

It was proposed by Councillor Higginson and seconded by Councillor Jones that the Governance Statement be confirmed and signed by the Chairman on behalf of the Council. All were in favour and thus it was

RESOLVED that the AGAR Governance Statement be completed and signed by the Chairman.

e) Accounting Statements

A copy of the statements had been circulated to all members. It was proposed by Councillor Higginson and seconded by Councillor Jones that they Statements be confirmed and signed, on behalf of the Parish Council by the Chairman. It was further proposed that the Council completes the Certificate of Exemption as the income and expenditure for 2019/20 had not exceeded £25,000. All were in favour and thus it was

RESOLVED that the AGAR Accounting Statements and Certificate of Exemption be confirmed and signed by the Chairman.

The chairman signed all the documents and showed the signed copies to Members via Zoom. The originals will be provided for PKF Littlejohn and the website.

f) Dates for the Exercise of Public Rights

It is a requirement to publicise the dates for the exercise of public rights. This will commence on 20th July 2020 and complete on 1st September 2020.

g) Dispensation for all Parish Councillors

Further to the regulations contained in the Coronavirus Act 2020, it was agreed by all members that anyone unable to attend a Parish Council via Zoom until May 2021 will have a dispensation and therefore any apologies will be accepted.

20/1701

CORRESPONDENCE

a) Information, received for members, has been circulated. There have been no requests for it to be included on the Agenda.

b) Information from SALC

- i) Training Programme
- ii) ST Community Fund

It was proposed by Councillor Arbutnot and seconded by Councillor Brunger that an application

be submitted to enhance the planting schemes around the Parish. All were in favour and thus it was

RESOLVED that a grant application will be submitted for funds to enhance the planting schemes around the Parish.

- iii) The High Sheriff will be invited to a Rural Forum meeting
- iv) Wrekin Area Committee of SALC will meet on 16th July 2020 at 7.00pm.

20/1702 CLERK’S REPORT

The Clerk had submitted a written report, which is available on request.

20/1703 CHAIRMAN’S REPORT

The Chairman reported on his work as Vice Chairman of SALC which had included attendance at the Climate Change Partnership Meeting and to encourage all PTCs to take part in the PTC working group. Councillor Edwards is also a Member of the Partnership, along with the Clerk.
Work continues via NALC to the Government regarding a request for additional funding for PTCs as well as SC and TWC.
A meeting with the Shropshire MPs took place on 10th July 2020. The two TW MPs are working hard to support TWC and the PTCs at this difficult time and are supporting the SALC motions.

20/1704 MATTERS FROM TELFORD & WREKIN COUNCIL

Councillors Bentley & Burrell updated Members on current issues, which included items on the Agenda for Full Council on 16th July.
Both Councillors thanked Pam and Paul, Edmond Stores, and Yvonne for the sterling work to support the communities with shopping, prescription collections etc.
Thanks were also extended to TWC officers who have supported the people of TWC in many different ways. The regular reports and update have been much appreciated by everyone.
Thanks were also recorded to the NHS Staff and a wide range of other support groups, including the police and fire authorities, the bin men, farmers, HGV drivers, shop-keepers – the list is endless.
Some positive lessons have been learned from this dreadful experience – a reduction in the use of the car, more walking, family experiences, cooking etc. There has been a need for better public transport in rural areas and this links to the climate change agenda. They fully support the need to kickstart the economy.
The Ward Members will be considering how the Sustainable Transport fund (£2.5m) can be used for local connections. Edmond could benefit from a rural strategy which includes future revenue streams.

20/1705 PARISH MATTERS

- Plans for the Methodist Church
- Thanks to Yvonne and the volunteers for helping with the Community Support Project

20/1706 NEXT MEETINGS

The meeting schedule, as circulated, was agreed.
14th September 2020 7.00pm Via Zoom (to be agreed)

There being no further matters, the Chairman closed the meeting and thanked everyone for their important contributions to a successful meeting.

Signed **Date**

These minutes remain a draft (E & O A) until confirmed at the next Full Council meeting of the Parish Council in September 2020.