



MINUTES of the Meeting of Edgmond Parish Council which took place via Zoom on **Monday 11th January 2021** at 7.00pm.

PRESENT: Councillors: A Wilson (Chairman)
R Higginson
G Jones
K Arbuthnot
S Bentley (arrived 21/1743)
C Edwards
Y Brunger
S Burrell (arrived 21/1743 until 1756)

In attendance: Katrina Baker, Clerk
1 Member the public (could not connect / mute and left the meeting)

21/1741 WELCOME AND PUBLIC SESSION

The Chairman, Councillor Wilson, welcomed everyone to the meeting and thanked them for attending.

Following the recent training and information sessions provided by the Monitoring Officer on 'The Role of an Effective Councillor', the Chairman reminded members of the Seven Principles of Public Life. A copy had been circulated along with the guidance on effective remote meetings.

The Chairman reminded members how 'easy' it is to fall into bad habits which can result in difficult situations which affect the reputation of the Parish Council. This had happened recently and an apology was recorded.

21/1742 PUBLIC SESSION

There were no members of the public in attendance. One had successfully accessed the meeting but connection had been lost.

Climate Change

Councillor Wilson, as a member of the TW Climate Change Partnership, and Chairman of the Transport Working Group, gave a short presentation on the Climate Change agenda which included lots of useful information and statistics.

Members had an opportunity to ask questions. A Copy of the presentation is available.

Councillors S Bentley and S Burrell arrived.

21/1743 APOLOGIES

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| Cllr I Pryce | Work Commitments | Leave of Absence |
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RESOLVED that apologies be accepted from Cllr I Pryce.

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| Cllr C Rogers | Childcare | Apologies received after the meeting. |
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21/1744 VACANCIES

There had been no nominations for the vacant positions.

21/1745

DECLARATIONS OF INTEREST

Budget (relating to the employment of the Clerk)
Budget
Edgmond Wildlife Group

Cllr S Bentley
All Councillors resident in the Parish
Councillor A Wilson
Councillor K Arbuthnot

21/1746

MINUTES OF THE FULL COUNCIL MEETING HELD IN NOVEMBER 2020

It was proposed by Councillor Higginson and seconded by Councillor Jones, that the Minutes of the November 2020 meeting be signed by the Chairman as a true record. The Chairman signed and showed the signed copy and it was

RESOLVED that the Minutes be accepted as a true record.

21/1747

MATTERS ARISING FROM THE MINUTES NOT INCLUDED ON THE AGENDA, for information

All matters arising are included on the Agenda for further discussion or consideration.

21/1748

SCHEME OF DELEGATION

The Clerk updated Members on the work of the Council, under this Scheme, which had enabled the council to continue to fulfil its role legally and in the best interests of the Community. The report, which had been circulated, updated Members on the liaison between NALC and Government as they now consider the regulations beyond May 2021. Arrangements will be needed for an Annual Parish Meeting (between 1st April and 30th June) as well as for the Annual Meeting of the Council (which must take place in May) and will include the elections and committee members, Council's Standing Orders and Financial Regulations, as well as all other statutory policies.

21/1749

WORKING WITH THE COMMUNITY OF EDMOND – Outside Body Representations

a) Parish Warden and Police

The Parish Warden had submitted a report for the Edgmond Echo. The SNT had produced a newsletter, which had been circulated for information.

HAU Liaison Meetings

Regular meetings had continued, and further information had been made available on a regular basis regarding the students and Covid 19 cases.

Newport Regeneration Partnership

The last meeting had received some limited information on the Ni-Park with details relating to the Royal Victoria Hotel in Newport, the TWC Local Plan Consultation, Buildings of Local Interest, Electric Charging Points, Energy Efficiency and the creation of a Transport Sub Group. The next meeting is scheduled for Thursday, 21st January 2021.

Helicopter Liaison Group

There had been no meeting, but information had been received to confirm that four weeks of night flying would commence on 11th January 2021. Details have been included on facebook and on the website.

Edgmond United Charities

A communication had been received regarding the Edgmond United Charities and the need for the Parish Council to confirm its agreement relating to two Trustees. It was proposed by Councillor Higginson and seconded by Councillor Brunger that Mr & Mrs M Hughes be asked to continue as Trustees. All were in favour and thus it was

RESOLVED that the Parish Council would support Mr & Mrs M Hughes to be re-appointed as Trustees of the Edgmond United Charities.

Members would be interested to know more about the Charity and its charitable aims. Further information will be circulated when available.

21/1750

PLANNING & DEVELOPMENT

a) Report

None

b) New Applications for consideration

Members had taken the opportunity to consider the attachments for the applications which are on the telford.gov.uk/planning website

TWC/2020/1034 10 Chetwynd Road

Erection of a single storey front and side extension and creation of a flat roof

RESOLVED that Edgmond Parish Council would have no objections to the application. The standard response including the Parish Council's aspirations regarding future fit, sustainability and climate change initiatives would be included.

TWC/2020/1040 Longwithy House, Longwithy Lane

Erection of a single storey side and rear extension to main house, existing garage and conversion of first floor to provide a self contained annexe

RESOLVED that Edgmond Parish Council would have no objections to the proposals. However, the standard response including the Parish Council's aspirations regarding future fit, sustainability and climate change initiatives would be included along with the need for reassurance that the development remains as one property and that the annexe will remain as part of the substantive building.

TWC/2020/1093 Ashwood House, Shrewsbury Road

Erection of a single storey rear extension, internal modifications and rear balcony installation

RESOLVED that the Parish Council would have no objections to the proposals. The standard response including the Parish Council's aspirations regarding future fit, sustainability and climate change initiatives would be included.

c) Buildings of Historic Interest

Members had taken a look at the current information and would consider nominating Flat Pit Farm and the building at the Garage, adjacent to The Lamb, for them to be considered by TWC. The list already includes: 36, High Street, Edgmond Villa, Edgmond Grove, Forge Farmhouse, 43 and 45 Forge Farm Cottages, 41A High Street, The Coach House, 35 and 37 High Street, 3 and 4 Manor Road, Pipers Cottage, 3 Shrewsbury Road, Edgmond Methodist Church and the Lamb Public House. Any further nominations can be submitted until the closing date in February.

d) Other Matters

None

21/1751 ENVIRONMENT AND RIGHTS OF WAY COMMITTEE

a) Report

Councillor Edwards presented the Minutes of the meeting held on 14th December 2020 for information.

b) MUGA and Children's Play Area

The Parish Council is awaiting the outcome of the Play Strategy Review before considering the Children's Play Area further. This will appear on the next Committee agenda, when, hopefully the RoSPA report will also be available.

c) Rights of Way

The TWC consultation is underway and Members have been invited to a meeting with TWC via Teams on Thursday, 21st January 2021. The PC response to the consultation can then be submitted before the closing date.

d) Flower Beds

Councillor Edwards proposed that the Parish Council sets up a Gardening Group and that the registrations be completed by volunteers as soon as possible so that the relevant insurance can be included. The Group will be able to carry out minor maintenance tasks around the Parish (but this will not include the tiered planters). All were in favour and thus it was

RESOLVED that a Gardening Group would be set up to undertake minor maintenance tasks around the Parish.

Councillor Brunger informed the Council that £100 from the sale of calendars is available to purchase the hi-viz jackets for volunteers.

e) Land at Robin Lane

TWC has confirmed that all the searches have been completed and they are ready to finalise the lease for the Parish Council to have responsibility for the grassed area at the end of Robin Lane, opposite Bayley Hills. It was proposed by Councillor Higginson and seconded by Councillor Arbuthnot that the Parish Council pays the £200 fee, all were in favour and thus it was

RESOLVED that the £200 fee be paid and that the Lease Agreement be signed.

f) Climate Emergency

Following the Chairman's presentation and further considerations, it was proposed by Councillor Wilson and seconded by Councillor Edwards, all were in favour and thus it was

RESOLVED that Edgmond Parish Council declares and Climate Emergency.

21/1752 HIGHWAYS, TRANSPORT AND ROAD SAFETY COMMITTEE

a) Report

Councillor Wilson presented the Minutes of the meeting held on 14th December 2020 for information.

b) Highway & Road Safety Matters

A request had been received to consider requesting TWC to investigate the installation of a footpath on the B5062 between the village and Newport, over Cheney Hill. Members had considered this some years ago and the availability of land was an issue. The Clerk will ask TWC for its current opinion and this will be discussed at the next Highway's Committee meeting.

c) Rural Transport

Councillor Wilson and Councillor Higginson will represent Edgmond Parish Council at a meeting with TWC on 22nd January 2021.

d) Street Lighting

There are four lights awaiting upgrades to LED. E-On are dealing with this. In the meantime WPD has reassessed the energy usage, this has been back-dated and has resulted in a significant credit which will appear on the Npower Account.

e) Shrewsbury Road Car Park

TWC is completing the plans and will forward to the Parish Council for consideration when complete, they will include the replacement wall, resurfacing and dropped kerb, as requested.

f) TW Bus User Group

The next meeting will take place on 2nd February 2021 by Zoom.

21/1753 COMMUNICATION COMMITTEE

a) Report

There had been no meeting.

b) Noticeboards

The noticeboard in Shrewsbury Road has a rights-of-way map available for public use.

FINANCE & GOVERNANCE**a) Orders for the payment of invoices, as per the financial regulations of Edgmond Parish Council**

None

b) Financial Report

A copy of the financial report, taken from Scribe, with details of all receipts and payments had been circulated. The balance at the end of December 2020 is £25,040.

Councillor Bentley declared an interest and left the meeting.

c) 2021/22 Budget and Precept Considerations

A draft budget had been circulated for consideration and included all the budget headings as discussed by the Council throughout the year. It was proposed by Councillor Higginson and seconded by Councillor Edwards that the budget be set at £37,350.00. However, Members considered the benefits of using some savings and reserves which would enable the Parish Council to request a precept of £21,777 which would represent an increase of less than 2%. All were in favour and thus it was

RESOLVED that Edgmond Parish Council requests a precept of £21,777 for 2021/22.

Councillor Bentley returned to the meeting.

Councillors Wilson and Arbuthnot left the meeting

d) Grant Application

Councillor Higginson introduced the grant application from Edgmond Wildlife Group and Members agreed that this was a worthwhile group and it was proposed by Councillor Jones and seconded by Councillor Bentley that £100 be granted for seeds and stationery. All were in favour and thus it was

RESOLVED that Edgmond Parish Council would grant £100 to Edgmond Wildlife Group.

Councillors Wilson and Arbuthnot returned to the meeting.

CORRESPONDENCE**a) Information, received for members, has been circulated. There have been no requests for it to be included on the Agenda.****b) Information from SALC**

- i) Training Programme – details are available on the SALC website. The Chairman encouraged members to attend training, wherever possible.
- ii) Wrekin Area Committee – invitation to attend on 13th January 2021
- iii) Rural Forum – invitation to attend on 28th January 2021

Councillor Y Brunger left the meeting

c) Shropshire Garden Party

A confidential copy of the nominations had been circulated to all members, for consideration. There are two places available and the Parish Council has been asked to forward nominations to the Lord Lieutenant. Members agreed that all the nominees are worthy of recognition for the work identified in the nominations. However, this invitation related solely to work undertaken to support the community in the Parish during the pandemic. It was therefore proposed by Councillor Wilson and seconded by Councillor Edwards that Mrs Yvonne Brunger and Edgmond Stores be nominated. All were in favour and thus it was

RESOLVED that Mrs Y Brunger and Edgmond Stores be nominated to attend the Shropshire Garden Party, which is scheduled for June 2021 but this will be dependent on Covid Restrictions.

Members were clear that there are many people in the Parish who do amazing work to support the community, the Village Hall, the Church and the School etc. and future nominations will be considered when other Awards are advertised. In the meantime, a letter will be sent to the nominees to thank them for their sterling efforts all year.

Councillor Brunger returned to the meeting

Councillor S Burrell left the meeting due to work commitments

21/1756 CHAIRMAN’S REPORT

Councillor Wilson reported that he had been elected as the Chairman of the Shropshire Climate Action Partnership.

Councillor’s Report

None

Clerk’s Report

All matters have been included on the Agenda.

21/1757 MATTERS FROM TELFORD & WREKIN COUNCIL

Councillors Bentley updated on current issues which included the consultation on the Local Plan which had been disappointing as the lengthy document, with over 50 questions was not easily accessible and was convoluted and repetitive, resulting in putting members of the public off responding. There will be a further period of consultation at which time it is hoped that this will have been resolved. Full Council is scheduled for Thursday of this week and members will be asked to vote on a 5% increase.

21/1758 PARISH MATTERS

- Old news items and notices to be removed from the website earlier
- Mud prohibits access from Robin Lane to the kissing gate

21/1759 NEXT MEETINGS

The meeting schedule, as circulated, was agreed.

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| 8 th February 2021 | 7pm | Highways Committee |
| | 8pm | Environment Committee |
| 8 th March 2021 | 7pm | Full Council |

There being no further matters, the Chairman closed the meeting at 8.40pm and thanked everyone for their important contributions to a successful meeting.

Signed**Date**

These minutes remain a draft (E & O A) until confirmed at the next Full Council meeting of the Parish Council in March 2021.