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3<sup>rd</sup> May 2021

Dear Councillor  
Copied to others for information

Under the Local Government Act of 1972, you are summoned to attend the Annual General Meeting of Edgmond Parish Council which will take place in the main building at Harper Adams University (room to be confirmed) on **Monday 10th May 2021 at 7.00p.m.** for the business included in the Agenda which follows in accordance with Schedule 12, parts II and VI.

Yours sincerely

Katrina Baker  
Parish Clerk

#### **A G E N D A**

1. Welcome Cllr Allan Wilson, Chairman, 2020/21
2. Election of Chairman for 2021/22
3. Chairman's Declaration of Acceptance of Office
4. Declarations of Acceptance of Office  
All Members are required to read and sign their Declarations to accept the National Code of Conduct and to confirm that they will act within the 7 principles of public life at all times. These will be witnessed by the Clerk, as the Proper Officer of the Council.
5. Registers of Disclosable Pecuniary Interests  
Members are required to complete their DPIs as soon as possible following their Declarations.

6. To receive any apologies for absence and to consider the necessary consent.
7. Election of Vice Chairman for 2021/22
8. Vice Chairman's Declaration of Acceptance of Office
9. Declarations of Interest regarding any matters included on the Agenda
10. To confirm the Minutes of the Annual General Meeting which took place in May 2019 (a copy has been distributed)
11. Parish Council Committees & Working Groups
  - a) To agree the Parish Council Structure for 2021/22 – a draft document will be circulated
  - b) To elect Members to each of the agreed Committees & Working Groups
12. Confirmation and election of representatives to outside bodies – a draft document will be circulated
13. Confirmation of the Standing Orders and Financial Regulations for Edgmond Parish Council (copies have been circulated)
14. Remuneration Scheme
  - a) To receive the Council's reports for 2019/20 and 2020/21
  - b) To give consideration to a scheme for 2021/22
15. Financial Matters
  - a) Confirmation of Bankers, cheque signatories and Auditors
  - b) To receive the Council's Asset Register
16. Confirmation of Annual Subscriptions
  - a) Shropshire Association of Local Councils
  - b) Council for the Protection of Rural England
  - c) Society of Local Council Clerks (25%)
17. Confirmation of the Meeting Schedule for 2021/22