



MINUTES of the Annual General Meeting of Edgmond Parish Council which took place on **Monday 10th May 2021** at 7.00pm. in the Temperton Room at Harper Adams University.

PRESENT: Councillors: A Wilson (Chairman)
R Higginson
K Arbuthnot
C Edwards
Y Brunger
S Bentley
G Jones

In attendance: Katrina Baker, Clerk

21/1792 WELCOME

The Chairman, Councillor Wilson, welcomed everyone to the meeting and thanked them for attending. Thanks were recorded to HAU for the use of the venue.

21/1793 ELECTION OF CHAIRMAN

It was proposed by Councillor Edwards and seconded by Councillor Brunger, all were in favour and thus it was

RESOLVED that Councillor Allan Wilson be elected as Chairman for 2021/22.

21/1794 DECLARATION OF ACCEPTANCE OF OFFICE

The Chairman read and signed the Declaration of Acceptance of Office, this was witnessed by the Proper Officer of the Council.

21/1795 REGISTERS OF DISCLOSABLE PECUNIARY INTERESTS

All Members read and signed their Registers of Disclosable Pecuniary Interests that will be available on the website and forwarded to Telford & Wrekin Council.

21/1796 APOLOGIES

Clr I Pryce Work commitments
Clr C Rogers Childcare commitments

It was proposed by Councillor Brunger and seconded by Councillor Edwards that these be accepted, all were in favour.

21/1797 ELECTION OF VICE CHAIRMAN

It was proposed by Councillor Wilson and seconded by Councillor Jones, all were in favour and thus it was

RESOLVED that Councillor Robert Higginson be elected as Vice Chairman for 2021/22.

21/1798 DECLARATION OF ACCEPTANCE OF OFFICE

The Vice Chairman read and signed the Declaration of Acceptance of Office, this was witnessed by the Proper Officer of the Council.

21/1799 DECLARATIONS OF INTEREST

None.

21/1800

MINUTES OF THE ANNUAL GENERAL MEETING HELD IN MAY 2019

It was proposed by Councillor Bentley and seconded by Councillor Edwards that the Minutes be signed by the Chairman as a true record. With one abstention, all were in favour and thus it was

RESOLVED that the Minutes of the 2019 AGM be signed as a true record.

21/1801

COMMITTEES AND WORKING GROUPS 2021/22

a) Committee Structure

Members agreed that the current structure should be confirmed for a further year, especially due to the current situation regarding Covid Restrictions. In order to enable Members to meet virtually to discuss specific topics, the Highways, Transport, Road Safety and Street Lighting Group would be a working group, along with the Environment and Rights of Way and Communications. These working groups can meet virtually, when required.

b) Working Group Membership

i) Highways, Transport, Road Safety and Street Lighting

Cllr A Wilson Cllr R Higginson
Cllr S Bentley Cllr S Burrell
Cllr G Jones Cllr Y Brunger

ii) Environment and Rights Of Way

Cllr C Edwards Cllr K Arbuthnot
Cllr R Higginson Cllr G Jones
Cllr C Rogers Cllr Y Brunger

iii) Communication

Cllr R Higginson Cllr C Edwards
Cllr G Jones Cllr A Wilson

iv) Planning (including pre-application consultations)

Cllr A Wilson Cllr K Arbuthnot
Cllr R Higginson Cllr G Jones

c) Complaints & Appeals Committee

Cllr G Jones Cllr R Higginson Cllr C Edwards

21/1802

REPRESENTATIVES ON OUTSIDE BODIES

| | |
|--|---|
| Tree Wardens | Mr & Mrs Bradley |
| Snow Warden | Cllr R Higginson |
| Helicopter Liaison Group | Cllr G Jones |
| Internal Audit / Clerk’s Appraisal | Chairman of Council Cllr G Jones Cllr R Higginson Cllr C Edwards |
| Parish & Town Council Group / Rural Forum / Wrekin Area Committee | Cllr R Higginson Cllr G Jones Cllr A Wilson Cllr Y Brunger |
| Edgmond Village Hall | Cllr A Wilson |
| Newport Regeneration Partnership | Cllr C Edwards |
| Parish Warden | J Keeping |
| TW Bus User Group | M Reid Mrs M Keeping |
| WET 3P / Rights of Way | Cllr K Arbuthnot |
| CPRE | Cllr R Higginson Cllr G Jones |
| Liaison Meetings with HAU | Cllr A Wilson Cllr R Higginson Cllr C Edwards |

| | |
|--------------------------------|--|
| | Cllr G Jones Cllr S Bentley Cllr K Arbuthnot |
| Edgmond Gardening Group | Cllr Y Brunger |
| Climate Change | Cllr C Edwards Cllr A Wilson |

21/1803

STANDING ORDERS AND FINANCIAL REGULATIONS

It was proposed by Councillor Higginson and seconded by Councillor Jones that the model Standing Orders, as circulated be confirmed for the period until May 2023. All were in favour and thus it was

RESOLVED that the Standing Orders and Financial Regulations be confirmed, these will appear on the website along with all other statutory policies and procedures.

21/1804

REMUNERATION SCHEME

The remuneration report for 2019/20 and for 2020/21 had been circulated and would appear on the website. No Members had claimed remuneration. Members were reminded that this scheme is only available to Members who have been elected to the Council.

It was proposed by Councillor Bentley and seconded by Councillor Higginson that there will be no scheme available for 2021/22 as elected Members have indicated they do not wish to claim remuneration.

RESOLVED that the remuneration scheme will be considered for the period from May 2023 after the next elections.

21/1805

FINANCIAL MATTERS

| | |
|------------------------|---|
| Parish Council Bankers | Yorkshire Bank |
| Bank Signatories | Cllr A Wilson Cllr R Higginson Cllr G Jones |

Electronic Payment Authorisation Chairman / Vice Chairman plus any other Councillor

A copy of the Asset Register, as at 31st March 2021, had been circulated for information.

21/1806

SUBSCRIPTIONS

Members gave consideration to the annual subscriptions for
SALC CPRE SLCC (25%)

It was proposed by Councillor Wilson and seconded by Councillor Higginson, all were in favour and thus it was

RESOLVED that Edgmond Parish Council would renew its membership to SALC, CPRE and SLCC for 2021/22.

21/1807

MEETING SCHEDULE

A draft schedule had been circulated for consideration. The document identified the Full Council Meetings which need to take place face to face. The Parish Council has requested the use of a larger room at the Village Hall, in order to ensure we can meet the needs of the coronavirus Act for social distancing. The Parish Council is grateful to HAU for allowing the use of a room until the Village Hall re-opens.

It was proposed by Councillor Wilson and seconded by Councillor Higginson that the meeting schedule be adopted. All were in favour and thus it was

RESOLVED that the meeting schedule be published.

These minutes remain a draft (E & O A) until confirmed as accurate at the next Full Council meeting of the Parish Council in July 2021. They will not be signed until the AGM in 2022.