



Communication Working Group

MINUTES of the Communication Group meeting held on 13th December 2021 at 7.00pm via Zoom.

PRESENT: Councillor R Higginson Cllr G Jones Cllr A Wilson
Councillor C Edwards

In Attendance: K Baker (Clerk)
Councillor Y Brunger

C2021/170 WELCOME
Councillor Higginson welcomed everyone to the meeting and thanked Cllr Brunger for attending.

C2021/171 APOLOGIES
Councillor Barton

C2021/172 DECLARATION OF INTEREST
Yvonne Brunger Editor of Edgmond Echo Personal and Pecuniary

C2021/173 MINUTES OF THE MEETING HELD ON 14th JUNE 2021
It was proposed by Councillor Wilson and seconded by Councillor Higginson that the Minutes of the meeting held in June be accepted as a true record. All were in favour and thus it was

RESOLVED that the Minutes be signed by the Chairman as a true record.

C2021/174 MATTERS ARISING
All items are included on the Agenda.

C2021/175 COMMUNICATING WITH THE COMMUNITY
Local residents appreciate having information from local partner organisations, including HAU, Edgmond Village Hall, Police, Parish Warden, Helicopter Liaison and Newport Regeneration Partnership. Members agreed it was important to keep this item on Full Council Agendas and more 'partners' can be added when necessary,
Platinum Jubilee
Councillor Wilson updated Members on discussions taking place at a Working Group, comprising Scouts, School, HAU, Village Hall and he represents the Parish Council. Cllr Wilson, as the Chairman of the Group, will apply for a £2000 Grant. Events are planned for 2nd to 5th June 2022, and it is anticipated that there will be a wide range of events and activities for all Parish Residents to enjoy.
When asked what is the role of the Parish Council, Councillor Wilson confirmed that the Parish Council will extend the liability insurance to cover all the events across the weekend

and that the PC will 'hold' in a separate budget and funds and cash. The Parish Council has secured the use of the Pavilion and Field for the weekend.

It will be necessary for the Group to apply for the necessary licences for outdoor entertainment, food and any alcohol.

It is important that the Parish Council receives details of all the events as soon as possible, with risk assessments, so that the insurance can be arranged. This will be included on the Agenda in January.

It is good to know that the School and Owls are involved and Cllr Brunger informed the meeting that it is intended to display their work around the village and on the bowling club fence.

Use of Social Media

Whilst it is good that the use of facebook, next door and chit chat keep residents aware of the work of the Parish Council, it is important that official communication comes via the Clerk, website, email or telephones.

Members are reminded that an individual (including the Clerk) cannot answer a question or query on behalf of the Parish Council unless the PC has formed a view on the subject.

If Members are minded to respond, please ensure you make it clear that this is a personal view and not the view of the Parish Council and inform the writer that you will ask for it to be added to the next appropriate agenda for consideration.

C2021/176

NOTICEBOARDS

Thanks were recorded to the volunteers who maintain the noticeboards, and for displaying updated material when available.

The noticeboards, at Marsh Road and Shrewsbury Road, are now in a good state of repair and it is important that they are kept up to date. The Clerk was asked to check that the volunteers are still prepared to do this, or would they like to hand over the task to a Councillor?

Thanks were extended to the Village Hall Booking Secretary for posting notices on the Parish Council noticeboard within the Village Hall. Councillor Brunger offered to take on this task as she visits regularly.

C2021/177

EDGMOND PARISH COUNCIL WEBSITE

www.edgmondparishcouncil.co.uk

Thanks are extended to those who provide information and upload it to the website. The website was created to ensure that the Parish Council meets the requirements of the Transparency Code and now it must meet the needs of the Accessibility Code. Members agreed that the Chairman and Clerk would meet with the Editor and discuss relevant updates and news items. It is also necessary to understand how community groups provide information to be uploaded and how we can ensure that their information remains current as criticism has been received that there is out of date information on the site.

Members were reminded that this is a Parish Council website and not a Community Website, which has implications.

There being no further business, the Chairman closed the meeting at 7.40pm.

SignedDate

E & O E These minutes remain draft, until accepted at the next Communication Committee meeting, but can be published for information.