



MINUTES of the Annual General Meeting of Edgmond Parish Council which took place on **Monday 9th May 2022** at 7.00pm. at Edgmond Village Hall

PRESENT: Councillors: A Wilson
R Higginson
K Arbuthnot
C Edwards
S Bentley
G Jones
S Burrell
M Barton

In attendance: Katrina Baker, Clerk

22/1933 WELCOME
Councillor Wilson welcomed everyone to the meeting and thanked them for attending.

22/1934 ELECTION OF CHAIRMAN
It was proposed by Councillor Higginson and seconded by Councillor Barton, all were in favour and thus it was

RESOLVED that Councillor Allan Wilson be re-elected as Chairman for 2022/23.

22/1935 DECLARATION OF ACCEPTANCE OF OFFICE
The Chairman read and signed the Declaration of Acceptance of Office, this was witnessed by the Proper Officer of the Council.

22/1936 REGISTERS OF DISCLOSABLE PECUNIARY INTERESTS
Members were reminded to update their DPIs if necessary – new forms are available on request.

22/1937 APOLOGIES
Cllr Y Brunger Isolation

It was proposed by Councillor Wilson and seconded by Councillor Bentley that these be accepted, all were in favour.

22/1938 ELECTION OF VICE CHAIRMAN
It was proposed by Councillor Jones and seconded by Councillor Edwards, all were in favour and thus it was

RESOLVED that Councillor Robert Higginson be re-elected as Vice Chairman for 2022/23.

22/1939 DECLARATION OF ACCEPTANCE OF OFFICE
The Vice Chairman read and signed the Declaration of Acceptance of Office, this was witnessed by the Proper Officer of the Council.

22/1940 DECLARATIONS OF INTEREST
None.

22/1941

MINUTES OF THE ANNUAL GENERAL MEETING HELD IN MAY 2021

It was proposed by Councillor Edwards and seconded by Councillor Burrell that the Minutes be signed by the Chairman as a true record. With one abstention, all were in favour and thus it was

RESOLVED that the Minutes of the 2021 AGM be signed as a true record.

22/1942

COMMITTEES AND WORKING GROUPS 2022/23

a) Committee Structure

Members agreed that the current structure should be confirmed for a further year. There is no longer the option to meet virtually for Parish Council Meetings.

b) Committee Membership

i) Highways, Transport, Road Safety and Street Lighting

- Cllr A Wilson
- Cllr S Bentley
- Cllr G Jones
- Vacancy
- Cllr R Higginson
- Cllr S Burrell
- Cllr Y Brunger

ii) Environment and Rights Of Way

- Cllr C Edwards
- Cllr R Higginson
- Cllr M Barton
- Vacancy
- Cllr K Arbuthnot
- Cllr G Jones
- Cllr Y Brunger

iii) Communication

- Cllr R Higginson
- Cllr G Jones
- Cllr M Barton
- Cllr C Edwards
- Cllr A Wilson

iv) Planning (including pre-application consultations)

- Cllr A Wilson
- Cllr R Higginson
- Cllr C Edwards
- Cllr K Arbuthnot
- Cllr G Jones

c) Complaints & Appeals Committee

- Cllr G Jones
- Cllr R Higginson
- Cllr C Edwards

22/1943

REPRESENTATIVES ON OUTSIDE BODIES

Tree Wardens	Mr & Mrs Bradley
Snow Warden	Cllr R Higginson
Helicopter Liaison Group	Cllr G Jones
Finance & Governance / Clerk's Appraisal	Chairman of Council Cllr G Jones Cllr R Higginson Cllr C Edwards
Parish & Town Council Group / Rural Forum / Wrekin Area Committee	Cllr R Higginson Cllr G Jones Cllr A Wilson Cllr Y Brunger
Edgmond Village Hall	Cllr A Wilson
Newport Regeneration Partnership	Cllr C Edwards
Parish Warden	J Keeping
TW Bus User Group	Mrs M Keeping
WET 3P / Rights of Way	Cllr K Arbuthnot
CPRE	Cllr R Higginson Cllr G Jones
Liaison Meetings with HAU	Cllr A Wilson Cllr R Higginson

	Cllr C Edwards Cllr G Jones Cllr S Bentley Cllr K Arbuthnot Cllr M Barton
Edmond Gardening Group	Cllr Y Brunger
Climate Change	Cllr C Edwards Cllr A Wilson

22/1944

STANDING ORDERS AND FINANCIAL REGULATIONS

It was proposed by Councillor Burrell and seconded by Councillor Edwards that the model Standing Orders, as circulated be confirmed for the period until May 2023. All were in favour and thus it was

RESOLVED that the Standing Orders and Financial Regulations be confirmed, these will appear on the website along with all other statutory policies and procedures.

22/1945

REMUNERATION SCHEME

The remuneration report for 2021/22 had been circulated and would appear on the website. No Members had claimed remuneration.

Members were reminded that this scheme is only available to Members who have been elected to the Council.

It was proposed by Councillor Bentley and seconded by Councillor Higginson that there will be no scheme available for 2022/23 as elected Members have indicated they do not wish to claim remuneration.

RESOLVED that the remuneration scheme will be considered for the period from May 2023 after the next elections.

22/1946

FINANCIAL MATTERS

Parish Council Bankers	Virgin Money Bank (Formerly Yorkshire Bank)
Bank Signatories	Cllr A Wilson Cllr R Higginson Cllr G Jones
Electronic Payment Authorisation	Chairman / Vice Chairman plus any other Councillor
Auditors	PKF Littlejohn LLP

A copy of the Asset Register, as at 31st March 2022, had been circulated for information.

22/1947

SUBSCRIPTIONS

Members gave consideration to the annual subscriptions for
SALC CPRE SLCC (25%)

It was proposed by Councillor Wilson and seconded by Councillor Higginson, all were in favour and thus it was

RESOLVED that Edmond Parish Council would renew its membership to SALC, CPRE and SLCC for 2022/23.

22/1948

MEETING SCHEDULE

A draft schedule had been circulated for consideration.

It was proposed by Councillor Wilson and seconded by Councillor Higginson that the meeting schedule be adopted. All were in favour and thus it was

RESOLVED that the meeting schedule be published.

These minutes remain a draft (E & O A) until confirmed as accurate at the next Full Council meeting of the Parish Council in July 2022. They will not be signed until the AGM in 2022.