



MINUTES of an Meeting of Edgmond Parish Council which took place at Edgmond Village Hall on **Tuesday, 12th September 2023** at 7pm.

PRESENT: Councillors: A Wilson (Chairman)
K Arbuthnot
M Barton
S Bentley
M Wilson
R Higginson
G Jones
C Edwards
Y Brunger
J Brunger

In attendance: Katrina Baker, Clerk
PCSO I Collumbell

23/0063 WELCOME AND PUBLIC SESSION.

Councillor A Wilson, welcomed everyone to the meeting and thanked them for attending.

Public Session

None

23/0064 APOLOGIES

None

VACANCY

The vacancy has been advertised and can be filled by co-option. Anyone interested in the position can submit a personal statement to arrive with the Parish Council by 10th November for consideration at the next meeting.

23/0065 DECLARATIONS OF INTEREST

Councillor S Bentley Member of TW Planning Committee

23/0066 MINUTES OF THE FULL COUNCIL MEETINGS HELD IN MAY 2023

It was proposed by Councillor Y Brunger and seconded by Councillor M Wilson that the Minutes of the meeting held in July 2023 be signed by the Chairman as a true record. All were in favour and thus it was

RESOLVED that the Minutes of the July meeting be accepted as a true record.

23/0067 MATTERS ARISING FROM THE MINUTES NOT INCLUDED ON THE AGENDA, for information

None

23/0068 FINANCE & GOVERNANCE

a) Financial Report

i) Payments

Details of the payment had been circulated. It was proposed by Councillor Edwards and seconded by Councillor Higginson that the payments be made in accordance with the Council's Financial Regulations.

Information Box Plaque	LGA 1972	£19.20
SID Project (Aug)	General Power of Competence	£200
SID Project (Sept)	General Power of Competence	£200
SALC Affiliation Fees	LGA 1972	£619.80
External Audit Fee	LGA 1972	£252.00
RBL Wreath	LGA 1972 s137	£25.00

It has been confirmed that VAT can be reclaimed on the information box plaque. Outstanding Invoices for the hire of the Village Hall for the Table Top Sales (Let's Play Edgmond) are awaited.

- ii) **Audit Report**
PKF Littlejohn LLP has completed the External Audit, with no actions or recommendations needed.
A copy of the Conclusion of Audit will be displayed in the noticeboards and on the website.
- iii) **Finance & Governance Meeting**
A meeting will be arranged for the Members to discuss the Earmarked Reserves and the Let's Play Edgmond Project – however, the financial report from TWC has not been received.
A clerk's review will also be arranged before the next meeting.
- iv) **Receipts**
The re-charges for the SID project have been received. The recent table top sale raised £147.50.

23/0069 CHAIRMAN'S REPORT & CORRESPONDENCE

Apologies will be sent to Newport for the Remembrance Parade as the Chairman will be attending the service in Edgmond.

The Parish Council has one wreath and a second will be ordered from RBL at a cost of £25.00.

Details of the two services in the village will be requested and published.

23/0070 WORKING WITH PARTNERS

a) Harper Adams University

Thanks were extended to HAU for the community picnic.

Councillor Barton will represent the Parish Council at the Graduation Ceremony in the morning on 22nd September.

The meeting dates for Liaison Meetings for HAU with EPC are 18th October, 21st February and 15th May – all at 11.30am.

b) West Mercia Police – taken within 23/0063 Public Session

The Councillors welcomed PCSO Collumbell and thanked him for attending. He shared details of our local SNT which includes 2 PCs, Andy Worrall and Rich Edward, support by PCSO Sue Tindale and Andy Hudson. Councillors were concerned to hear that the PCSO hours are to be reduced from October to 8am until 10pm.

Parking Concerns outside of the Primary School

Members of the team had visited the school today and discussed with parents safe parking issues. Neighbourhood Enforcement Officers were also in attendance. The Parish Council has written a short article for the next parents newsletter.

Ivan had to give his apologies and leave the meeting after his report, due to the fact that he is the only officer on duty for all of North Telford this evening.

Members agreed that their concerns should be sent to Inspector Sanders, along with a request for an update regarding the provision of a dedicated vehicle for the rural areas.

c) Helicopter Liaison Group

Councillor M Wilson had represented the Parish Council at the meeting which is now hosted by RAF Shawbury and not Shropshire Council. The information was enlightening and it was good to know that all complaints are investigated. These meetings will take place twice per year. RAF Shawbury is the main training base – all pilots are encouraged to take part in community volunteering during their periods of

downtime. Edgmond PC will keep this in mind for future events.

d) Edgmond Village Hall

Councillor J Brunger had attended the last Committee meeting and heard plans for new doors and a proposed extension to the patio area.

It was confirmed that the keys to the doors leading to the grassed area are available, in an emergency, by breaking the glass in the emergency box situated between the two sets of doors.

23/0071 PLANNING & DEVELOPMENT

a) Updates

i) Training and Development Sessions

All Councillors are encouraged to attend, if possible, the free online sessions presented by TWC. The Teams links has been sent out prior to the events. Details of Councillor attendance will be added to the Training Register.

ii) Development & Maintenance in a Conservation Area

An enquiry is being investigated by TWC regarding recent work, which has not been subject to a planning application and may have needed consent.

b) New Applications for consideration

Members had taken the opportunity to consider the attachments for the applications which are on the telford.gov.uk/planning website

TWC/2023/0570

Casa Mia, Shrewsbury Road

Detached garage, relocation of gates and the erection of a new gate and fence

RESOLVED that the Parish Council would comment on the application to confirm that a hedge would be preferable to a high fence and more in keeping with the locality. Members would also suggest that Permitted Development Rights should be removed, if the Planning Officer is minded to grant permission in order that any future proposed work must be subject to a full planning application.

23/0072 ENVIRONMENT AND RIGHTS OF WAY COMMITTEE

a) Report

There had been no meeting.

b) Play Area

A new swing has been installed and the remainder of the maintenance agreed by TWC should be completed by the end of September. It is hoped that the outstanding funding from TWC can then be transferred to the Let's Play Edgmond fund and used as part funding towards a lottery bid. The first stage of the lottery application will be submitted.

The maintenance work will include the bark required and a project will be agreed that can apply for the Georgia Williams funding to be drawn.

Thanks were recorded to Wrekin Gin for their support and for the financial contributions they had made from the sale of local gin. The Parish Council appreciates their support in this way.

A new recipe is nearly ready which will include local Rose, Honey and Nettles.

c) Siting of community garden shed

Councillor Y Brunger will order the shed. Sand bags will be used in the base.

d) Harper Adams – Permissive Path

The path is already well used. Thanks were extended to HAU for the creation of the path and the ongoing maintenance.

e) Outdoor Gym

TWC has agreed the site for the equipment and obtained the first quotation, however Members were keen to ensure that the equipment will be used. Members agreed to have a look at other sites around the Borough and an alternative quotation will be obtained. A newsletter article will be created to seek the views of residents.

f) Planters, flower beds and wild flower areas

Thanks had been extended to Edgmond Wildlife Group for confirmation that they have agreed a management plan for the Church Field which includes some maintenance. TWC has requested a village map, identifying areas of planting, so that they can confirm the areas that TWC will maintain so that the Parish Council will know the other areas that need regular attention.

It was agreed that there should be a re-launch of the Edgmond Gardening Group. This will take place at the next Table Top Sale, where coffee and cake can be available. When a group is established, it will be important to have regular meetings and volunteer events to engage the community in the Parish Council projects. Cllr Y Brunger will prepare a list of jobs and a newsletter article will be produced.

23/0073 HIGHWAYS, TRANSPORT AND ROAD SAFETY COMMITTEE

a) Report

There had been no meeting.

b) Speed Indicator Device

The new contract is in place. The Data will be downloaded at around 3 weeks to ensure that the information can be collected before the SID is moved to its new location. The post on the B5062 can be used within the scheme.

c) Road and Footpath Safety

A newsletter article will be produced to ask that cars are not parked on the footpaths which then cause obstruction, especially for those with pushchairs. This can result in pedestrians having to walk on the highway.

Safety outside of the school needs to be improved – a note has been sent to parents from the Parish Council.

d) Marsh Road – proposed Traffic Regulation Order

The Traffic Regulation Order has been confirmed and has been welcomed by residents of Marsh Road. It is anticipated that this will reduce the through traffic, although access will still be needed to properties and fields.

e) Overgrown Hedges

Thanks were extended to Councillors Wilson and Brunger for their help in cutting back overhanging hedges. There are other areas in the village where work is required on private hedges. These can be reported on My Telford or the Parish Council will write to ask for the owners help.

23/0074 COMMUNICATION COMMITTEE

a) Report

There had been no meeting. However, the noticeboards are now kept up to date with information.

b) Suggestion Box

The information box at the Village Hall is now operational and details are included on a poster that has been produced to promote the different ways that residents can contact their parish councillors.

c) 'Meet Your Councillors'

A rota has started for one or two Councillors to be available at the Afternoon Tea events in the Village Hall on the first and third Tuesday of each month from 1.30 for around an hour. These will start in October. Thanks were extended to the Village Hall and Afternoon Tea Committee for the support to do this.

d) Shrewsbury Road Noticeboard

Councillor M Wilson would enquire from the contractor when the work can be undertaken to repair the noticeboard.

23/0075

CORRESPONDENCE

- a) Information, received for members, has been circulated. There have been no requests for it to be included on the Agenda.
- b) Information from SALC – regularly circulated to Members for information
- c) The SALC AGM will take place on 3rd November at The Wroxeter Hotel – please let the Clerk know if you wish to attend.
- d) Wrekin Area Committee – a date will be announced when available.
- e) The TW Bus User Group will meet on 13th September at 7pm.
- f) The Parish & Town Council Conference will take place at Oakengates Theatre on 4th October from 9.00am, please book your place via the Clerk.
- g) The Climate Change & Sustainability Conference will take place on 11th October at Park Lane Centre, Woodside – Councillor Wilson has more information.

23/0076

CLERK'S REPORT

All matters had been included on the Agenda.

23/0077

MATTERS FROM TELFORD & WREKIN COUNCIL

Councillor S Burrell would be asked to provide an update on the surface water issue in Waterloo Road and on the installation of Average Speed Cameras on the A41..

23/0078

PARISH MATTERS

None

23/0079

NEXT MEETING

10 th October 2023	7pm	Environment & R of Way	Edgmond Village Hall
	8pm	Highways & Transport	
14 th November 2023	7pm	Full Council	

There being no further business, the Chairman thanked members for their important contributions to a successful meeting and closed the meeting at 8.30pm.

Signed**Date**

These minutes remain a draft (E & O A) until confirmed at the next Full Council meeting of the Parish Council in November 2023.