

EDGMOND PARISH COUNCIL

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COMMUNICATION COMMITTEE

MINUTES of the meeting held on **Monday 6th June 2016** in Edgmond Village Hall at 10am.

Present: Councillor G Jones
Councillor R Higginson
Councillor P Doherty
Councillor M Barton

In attendance: Katrina Baker (Clerk)

C2016/40 Welcome

The Chairman welcomed all Members and thanked them for attending.

C2016/41 Election of Chairman

Councillor R Higginson

Proposed by Cllr Jones
Seconded by Cllr Barton

RESOLVED that Councillor Robert Higginson be Chairman for 2016/17

Councillor Higginson read and signed his Declaration of Acceptance of Office, witnessed by the Clerk, as the Proper Officer of the Council.

C2016/42 Apologies

Cllr P Hughes
Cllr D Ryan

C2016/43 Election of Vice Chairman

Councillor P Doherty

Proposed by Cllr G Jones
Seconded by Cllr M Barton

RESOLVED that Councillor Paula Doherty be Vice Chairman for 2016/17

Councillor Doherty read and signed the Declaration of Acceptance of Office, witnessed by the Clerk as the Proper Officer of the Council.

C2016/44 Terms of Reference

Members confirmed the Terms of Reference for 2016/17.

C2016/45 Declarations of Interest

None

C2016/46 Noticeboards

The Parish Council noticeboard has been erected, on existing posts, at the entrance to Shrewsbury Road Car Park.
Public notices will be sited on either side.
The community website is available to advertising, too.
It was agreed that a larger font can be used for public notices.

Now that a decision has been made, the Clerk will write to Bailey Hill Residents to confirm the decision.

C2016/47 Community Website

Upperbridge Enterprises are designing the new website in light of the Transparency Code requirements.

It was agreed that a discussion is required with the developer in order that some final decisions regarding the design can be agreed.

C2016/48 Working with the Community

1. PACT Everyone is encouraged to report areas of concern or action that is required at the time, therefore there is no requirement for PACT meetings in the old format.

Thanks would be extended to everyone who took part in these and details of how to report areas of note or concern will be circulated.

2. Edgmond Good Neighbour Scheme

Members discussed the meeting with the Police and the email from Cllr Ryan, both of which provided food for thought regarding a Neighbourhood Watch / Good Neighbour Scheme.

Members agreed to accept Cllr Ryan's offer to call a meeting of the existing co-ordinators at which they would attend if the date / time is convenient.

The Clerk would make the arrangements for the meeting, based on the instruction of Cllr Ryan when a date and time has been fixed.

In the meantime, information is shared with all Parish Councillors and the few local residents that have shared their email addresses with us.

Not all existing NW Co-ordinators have been in touch to add their email address to the database.

The Police had reminded us of concerns regarding the use of email addresses and Members are reminded that all emails can be requested under a freedom of information request.

It is advisable to have an email address separate to your personal email address for Parish Council use. If this is not possible, an email address to which no-one else has access is also important. The Police had confirmed this from a data protection point of view, especially regarding Neighbourhood Watch / Good Neighbour Schemes.

C2016/49 Edgmond Parish Magazine

Edgmond Parish Council is grateful to the Editorial Team for their help in ensuring that the Parish Council can communicate with all residents. The Parish Council confirmed its commitment to support the magazine with an annual grant of £200.00. Members thanked Cllr Doherty for her work to ensure that an article is submitted to each edition, however, it was agreed that each Councillor could produce an article following each Parish Council meeting. This will be discussed more at Full Council.

C2016/50 Any Other Business

Edgmond Hall

It is hoped to arrange a visit to the Hall and to discuss links with the Parish and the

Parish Council.

Street Champions

All Members are encouraged to sign up with TWC as Street Champions. Further details are available on telford.gov.uk website. Please encourage neighbours to take part, too.

There being no further business, the Chairman closed the meeting at 11.20am.

SignedDate