

**EDGMOND PARISH COUNCIL
ANNUAL REVIEW OF THE EFFECTIVENESS OF INTERNAL AUDIT**

| Expected Standard | Evidence | Work to do |
|---|---|-------------------|
| | MEETING THE STANDARDS | |
| Scope of Internal Audit | <p style="text-align: center;">Terms of Reference Risk Management Audit Responsibilities Transparency Code</p> | |
| Independence | <p style="text-align: center;">The internal auditor has direct access to those charged with governance Reports are made available to management</p> | |
| Competence | <p style="text-align: center;">Work carried out ethically with integrity and objectively</p> | |
| Relationships | <p style="text-align: center;">RFO is consulted on the internal audit plan and on the scope of each audit Responsibilities for officers and internal audit are defined in relation to internal control, risk management and fraud / corruption matters Responsibilities of councillors are understood Training is available as required</p> | |
| Audit planning and reporting | <p style="text-align: center;">The Audit Plan properly takes account of corporate risk. Reports are in accordance with the Audit Plan</p> | |
| | CHARACTERISTICS OF EFFECTIVENESS | |
| Internal Audit work is planned | <p style="text-align: center;">Diary of meetings meeting the body's governance assurance needs</p> | |
| Understanding the whole organisation, its needs and objectives | <p style="text-align: center;">The annual audit plan demonstrates how audit work will provide assurance in relations to the annual governance statement</p> | |
| Be seen as a catalyst for change | <p style="text-align: center;">Supportive role of audit for corporate developments such as governance review, risk management and ethics</p> | |

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| Add value and assist the organisation in achieving its objectives | Demonstrate through positive management responses to recommendations and follow up actions where necessary | |
| Be forward looking | When identifying risks and in formulating the annual audit plan, changes on national agendas are considered. Internal audit maintains awareness of new developments in the services, risk management and corporate governance. | |
| Be challenging | Internal audit focuses on risks and encourages managers / members to develop their own responses to risks, rather than relying solely on audit recommendations. The aim of this is to encourage greater ownership of the control environment. | |
| Ensure the right resources are available | Adequate resource is made available for internal audit to complete the work. Internal auditors understand the body and the legal framework in which it operates. | |

Signed(Chairman)

Signed(RFO)

Date