

EDGMOND PARISH COUNCIL
Highways Committee, including Transport, Street Lighting and Road Safety
Terms of Reference

Elections and Set up of Committee:

The Full Council, at its Annual General Meeting shall elect Members to this Committee. Members will remain in post until the next Annual General Meeting unless they cease to be a Member during the year.

Membership will consist of at least 5 Members with a Quorum of 3. Two community representatives can be invited to join the Committee, but would have no voting rights.

The first meeting of the Committee shall elect a Chairman and Vice Chairman and confirm the Terms of Reference.

The Committee shall act under the Standing Orders of the Council at all times.

Strategic Aim:

To effectively enhance and monitor HIGHWAYS, TRANSPORT, STREET LIGHTING AND ROAD SAFETY in and around the Parish of Edgmond.

Ongoing Activity:

- Report areas of concern at the earliest opportunity.
- Liaise with the community about the needs of the parish.
- Recommend any proposed expenditure to Full Council.
- Liaise with the Authorities and Police to ensure that the needs of the community are high on their agendas and to work in partnership wherever possible.
- Act as the link between the community and the authorities especially when discussing strategic plans and throughout consultation processes.

Meetings:

To meet at least three times per year.

Additional Meetings may be called as and when required.

All meetings will be recorded and a report to the next Full Council will be made available in written form for all Members to be kept informed.

Review:

Any three members of this committee may call a meeting via the Clerk and include on the Agenda a proposal for any item within the Terms of Reference to be discussed.

SignedDate.....