

EDGMOND PARISH COUNCIL

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COMMUNICATION COMMITTEE

MINUTES of the meeting held on **Monday 8th February 2016** in Edgmond Village Hall at 8.25pm.

Present: Councillor G Jones
Councillor R Higginson
Councillor P Doherty
Councillor P Hughes
Councillor D Ryan

In attendance: Katrina Baker (Clerk)
Councillor C Edwards
Councillor M Barton

C2016/32 Welcome

The Chairman welcomed all Members and thanked them for attending.

C2016/33 Apologies

Cllr R Hayhurst Family Commitment

C2016/34 Declarations of Interest

None

C2016/35 Noticeboards

Members agreed that the Parish Council noticeboard, which was a quality piece of furniture should be re-used. It has been established that with some minor amendments, it will be possible to site this noticeboard on the other side of the Rights of Way noticeboard in Shrewsbury Road Car Park. This will enable the existing posts to be used which will make the noticeboard sturdy and reduce the cost.

It was further agreed that small notices will be provided, and laminated, to be distributed to businesses and organizations in the Parish, and they will advertise the website and that all information is available on it. They will also give the contact details for the Clerk and the website address.

At this time, the Parish Council will not be moving forward with the provision of another noticeboard in the High Street. Hopefully the shop, with other establishments, will advertise the notice and there will be less need for a further noticeboard to be provided. The clerk will write to the residents who contacted us previously regarding a site.

C2016/36 Community Website

An assessment has been completed and there is little use of the Community element of the existing website.

The introduction of the Transparency Code for Parish Councils of our size will mean that our current website is not fit for the purpose and would need to be reconfigured to allow the information to be uploaded in a user friendly format. Councillor Doherty and the Clerk have discussed this at length with Upperbridge, our provider and they have created a purpose made site which will be very helpful and user friendly. For an initial set up cost of £200, the site can be made available. The editing of this site will be much simpler and the annual costs following the transfer of information will be cheaper.

It was proposed by Councillor Higginson and seconded by Councillor Mrs P Hughes that the Parish Council should transfer to the new website at the earliest opportunity. It will be necessary to inform the community groups that the website will no longer provide them with a dedicated page, however links to their sites will continue to be included on the Parish Council website.

RESOLVED that Upperbridge Enterprises be employed to upgrade our website in line with the legal requirements of the Transparency Code.

C2016/37 Parish Magazine

The Parish Council remains grateful to the Magazine for publishing its information and notices and agrees to continue to give an annual grant of £200.00. Thanks were extended to Councillor Doherty for ensuring that the material is submitted to the Editor in time for each publication.

C2016/38 Facebook

Councillor Hayhurst has kindly agreed to continue to manage this facility and to forward any information of relevance or requests for action to the Clerk on a regular basis. The Facebook facility will be promoted on the new website.

C2016/39 Any Other Business

Sometimes it is difficult to progress information and projects as there is a communication breakdown between organizations and groups. The Chairman and Vice Chairman have asked to meet with the police to ascertain how best the Parish Council can assist with the information and link to the work of Neighbourhood Watch, Parish Warden etc. A report will be available at the next meeting.

Members confirmed that having received the remainder of the information regarding the planning application at Birchmoor Lane, they would have no objections.

Members confirmed that they continued to support HAU in its development and had no objections to the provision of the Innovation Centre (opposite the Dairy Crest building). However, Councillor Ryan informed Members of his concerns regarding the variety of size and styles of buildings within the complex and asked that Members take this into consideration when discussing future planning applications. This will be raised with TWC, but not as an objection, merely asking for their views.

There being no further business, the Chairman closed the meeting at 9.20pm.

SignedDate