

# Edgmond Parish Council

**MINUTES** of the Meeting of Edgmond Parish Council which took place at **Edgmond Village Hall** on **Monday 14<sup>th</sup> November 2016** at **7.00p.m.**

**PRESENT:** Councillors: R Higginson (Chairman)  
K Humphreys  
Mrs P Hughes  
M Hughes  
L Bowers  
D Ryan  
G Jones  
Mrs P Doherty  
R Marriott  
S Bentley

In attendance: Katrina Baker, Clerk  
Dianne Dorrell, SALC

## **16/1169 WELCOME AND PUBLIC SESSION**

The Chairman, Councillor Higginson, welcomed everyone to the Full Council meeting and thanked them for attending.

There were no public in attendance and the meeting moved to the next item on the agenda.

Councillor Higginson welcomed Dianne to the meeting. Edgmond Parish Council had requested a general training course for all Councillors – ‘Fundamentals for Councillors 2016’ is a recognised Training Programme, provided as part of the National Training Strategy.

Members heard of the Principles of Local Councils, Duties & Powers, Delegation, Law & Procedures, Role and Duties of the Council, Councillors, Chairman and Clerk, Council Meetings, Decision Making, Avoiding Conflict – Respect & Standards, Confidential matters, Good Practice and working as a Team and the Council as a Good Employer.

A handout was available and any Councillors with further questions, may direct these through the Clerk, to Dianne for further advice or information.

A draft Communications Protocol was circulated for Councillors to consider.

## **16/1170 APOLOGIES**

Cllr Mrs C Edwards Delayed on return from holiday  
Cllr Mrs R Hayhurst Family Commitments

## **16/1171 DECLARATIONS OF INTEREST**

All Members declared an interest in the Edgmond Neighbourhood Plan, as its existence would affect all members of the community.

## **16/1172 MINUTES OF THE MEETING HELD IN SEPTEMBER 2016**

It was proposed by Councillor Mrs P Hughes and seconded by G Jones that the Minutes of the September meeting be signed by the Chairman as a true record. All were in favour and thus it was

<b>RESOLVED that the Minutes be accepted and signed as a true record.</b>
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## **16/1173 MATTERS ARISING FROM THE MINUTES NOT INCLUDED ON THE AGENDA, for information only**

16/1164 Edgmond War Memorial has now been ‘listed’ by Historic England and appears on the National Historic List.

- 16/1165 b) A surveillance camera will be installed, to watch over the area regarding dog-fouling.
- 16/1167 The post outside of Edmond Stores is to be relocated to a safer position at the rear of the footpath
- An update on the Community Speed Campaign can be found in the Wrekin Area Committee minutes.

## 16/1174 **WORKING WITH THE COMMUNITY**

### a) **Parish Warden and Police Report**

A report from the Parish Warden had been circulated and would appear in the next magazine.

### b) **B5062 Road Safety**

The Chairman, Vice Chairman and Chairman of Highways Committee, will attend a meeting with Insp Gary Wade and Dominic Proud, TWC, with other neighbouring Parish Councillors on 29<sup>th</sup> November 2016 at 1.30pm at Waters Upton Village Hall.

## 16/1175 **PLANNING & DEVELOPMENT**

### a) **Report**

TWC/2016/0603 an application for 85 homes on Shrewsbury Road, has been refused by TWC. There may be an appeal by the Agent.

### b) **New Applications for consideration**

**TWC/2016/0968      Erection of a 1.7m high wall (retrospective) at The Priory, Newport Road, Edmond**  
**After a lengthy discussion and sharing information regarding the application, it was proposed by Councillor Mrs Doherty and seconded by Councillor Bowers that the Parish Council should offer no objections to the Wall.**

Concerns were expressed regarding future use of the site and the access, particularly as the original dwelling (The Priory) is a Listed Building These will be forwarded to the Planning Officer, for information.

A visibility mirror has been erected in the hedge on the opposite side of the road to the application and the Clerk was asked to ascertain if permission is required

### c) **Neighbourhood Plan**

- i) Funding has been received from 'Locality' to be used to employ the professional services of a Planning Consultant to draft the objectives and policies, based on the outcomes of the Parish Council drop-in sessions and consultation events.
- ii) Andy Mortimer has been employed and is working with the Clerk to support the Parish Council Steering Group.
- iii) Draft policies have been prepared and will form the basis of a questionnaire that will be delivered, by Councillors, to every house in the Parish with a request to return them by the 30<sup>th</sup> November 2016. Councillors may deliver, and collect back, the completed questionnaires, or they can be posted to the Clerk or left in the box at the Shop or in the PACT box at the Village Hall.

It is very important that people let us know what they think and to confirm if we have interpreted their opinions correctly.

## 16/1176 **FINANCE**

### a) **Payments & Financial Report**

Orders for the Payment of Money were presented and signed by two Councillors as per the financial regulations of the Council.

### b) **Payments against Budget**

A report had been forwarded to Members.

### c) **Draft Budget**

An initial draft budget was distributed to Members for them to give consideration to new projects for 2017/18.

16/1177

**CORRESPONDENCE**

**Correspondence received for information only has been circulated to Members.**

Decriminalisation of Parking

Members were asked to give further consideration to this issue, which will affect Newport significantly. The Chairman and Vice Chairman had attended a meeting with Newport Town Council, who enquired if we had funding available to assist with the scheme in Newport. Councillor Bentley advised the council that they should enquire about the costs of such a scheme before making any decision.

16/1178

**CHAIRMAN'S AND CLERK'S REPORT**

a) Veolia Grant Funding

7000 Bees Mix bulbs have been purchased from Lubbe & Company and these will be planted on Friday 25<sup>th</sup> November – TWS will assist. It is hoped that the sites opposite the village hall will be completed, with more planted by the planter in Robin Lane and at the end of Chetwynd Road.

16/1179

**TELFORD & WREKIN COUNCIL**

Cllr Bentley reported that £300 towards the Neighbourhood Plan production costs had been awarded.

16/1180

**PARISH MATTERS**

Councillor Mrs Barton reported that the plaque for the new bench should be available by 16<sup>th</sup> November and Mr Barton had kindly agreed to fit it. It is a brass plaque and the cost will be in the region of £50.00.

Councillor Mrs Doherty reported that only 29 Members of Edgmond Community have registered to receive email alerts.

It is important that we promote the Edgmond Parish Council website, whenever possible.

Councillor Ryan informed members of a 'Next Door' friendly neighbour scheme, in Marsh Road and warned people to be alert and vigilant.

16/1181

**NEXT MEETINGS**

As this Full Council meeting had been kept short, to enable the training session to take place, it was agreed that the next meeting, on 12<sup>th</sup> December 2016, at 7.00pm would be a Full Council meeting.

A Communication Committee meeting will be arranged to discuss the Communication Protocol that has been circulated.

There being no further matters, the Chairman closed the meeting at 8.50pm and thanked everyone for their important contributions to a successful meeting.

**Signed .....****Date .....**

These minutes remain a draft (E & O A) until confirmed at the next Full Council meeting of the Parish Council in December 2016.