

EDGMOND PARISH COUNCIL

MINUTES of the Meeting of Edgmond Parish Council which took place at **Edgmond Village Hall** on **Monday 12th December 2016** at **7.00p.m.**

PRESENT: Councillors: R Higginson (Chairman)
K Humphreys
D Ryan
Mrs P Doherty
Mrs M Barton
Mrs C Edwards
Mrs R Hayhurst

In attendance: Katrina Baker, Clerk

16/1182 WELCOME AND PUBLIC SESSION

The Chairman, Councillor Higginson, welcomed everyone to the Full Council meeting and thanked them for attending. Members were reminded that this meeting was called, as an additional Full Council meeting, to bring forward some items from November.

There were no public in attendance and the meeting moved to the next item on the agenda.

16/1183 APOLOGIES

Cllr Mrs P Hughes Previous Engagement
Cllr M Hughes Previous Engagement
Cllr S Bentley TWC meeting
Cllr G Jones Previous Engagement
Cllr R Marriott Work Commitments
Cllr L Bowers Work Commitments

16/1184 DECLARATIONS OF INTEREST

All Members declared an interest in the Edgmond Neighbourhood Plan, as its existence would affect all members of the community. A dispensation has been agreed to allow Members to take part in discussions and vote as required.

16/1185 MINUTES OF THE MEETING HELD IN NOVEMBER 2016

With the addition of Councillor Mrs M Barton in attendance and an amendment to 16/1180 final paragraph to read – Councillor Ryan informed Members of a ‘Next Door’ friendly neighbour scheme in Marsh Road, it was proposed by Councillor K Humphreys and seconded by Councillor Mrs P Doherty that the Minutes of the November meeting be signed by the Chairman as a true record. All were in favour and thus it was

RESOLVED that the Minutes be accepted and signed as a true record.

16/1186 MATTERS ARISING FROM THE MINUTES NOT INCLUDED ON THE AGENDA, for information only

16/1165 b) A surveillance camera will be installed, to watch over the area regarding dog-fouling. Telford & Wrekin Council will take necessary action.

Councillor Mrs Barton reported that the plaque (for the bench) has been made and will be fitted shortly.

Details regarding the law in relation to highway visibility mirrors fitted on verges has been circulated to Members for information.

16/1187 WORKING WITH THE COMMUNITY

a) Parish Warden and Police Report

A report from the Parish Warden had been circulated and would appear in the next magazine.

16/1188

PLANNING & DEVELOPMENT

a) Report

None

b) New Applications for consideration

TWC/2016/1062 Felling of a Horse Chestnut Tree at 10 Pipers Lane

Resolved that the Parish Council would have no objections, based on the advice of the tree officer.

TWC/2016/1066 Lean to extension on an agricultural building at Adeney House Farm

Resolved that the Parish Council would have no objections.

TWC/2016/1067 Erection of a store building within the rear courtyard at the Old Rectory

Resolved that the Parish Council would have no objections

TWC/2016/1100 Single storey extensions, timber shed and cycle store at 8 Silverdale

Resolved that the Parish Council would have no objections and that TWC must take into consideration any comments they received from neighbours of the site.

TWC/2016/1107 Extensions to 15 Newport Road

Members accepted the offer of Cllr G Jones to speak with neighbours and to encourage them to send in their views on the proposals.

Resolved that the Parish Council would offer no objections however, they would not support a change of use in the future and they fully support the ecology officer's responses regarding bats and newts.

TWC/2016/1118 Crown reduction of an Ash Tree on land between 1 & 2 Newtown and 66 Shrewsbury Road

Resolved that the Parish Council would have no objections.

c) Neighbourhood Plan

The Vision and Objectives have been drafted and circulated to the Steering Group for comments. They reflect the views already gathered and have taken into consideration the Planning Principles recently adopted. Meetings will take place with representatives of PHE and HAU.

The Regulation 14 consultation will take place early in January and will include the important Stakeholder Consultation.

16/1189

ENVIRONMENT & RIGHTS OF WAY COMMITTEE

a) Report

No meeting has taken place

b) WET 3P Project

It is disappointing that this project has not moved forward since the last meeting and the Clerk will be discussing this with Andrew Careless. It was confirmed that no money had been paid for Membership of this Project Group for this year. It is still hoped that the kissing gate and signs will be installed in the near future.

We are aware, however, that work has commenced at TWC to bring the Definitive Map up to date, this is a major task which will be very time-consuming.

Councillor Doherty and Bill Barton have continued to undertake work on RB 18 and this will be resumed in the New Year. The Chairman thanked them for their help with this project. It is hoped that more help will be available (maybe from HAU students) at which point a risk assessment will be required.

c) Tree Project

Councillor C Edwards reported that 85 trees had been lifted and it was good to have extra help. An invoice is now available, to be paid from the grant. There will be another planting session in the New Year.

d) Edgmond Community Team

The chairman reported that the bulbs had been purchased and planted. Thanks were extended to the Members who attended to help and to TWS for their advice and assistance.

16/1190

HIGHWAYS, TRANSPORT & STREET LIGHTING COMMITTEE

a) Report

No meeting had taken place

b) Footway Maintenance

The Clerk reminded Members of the need to register footways in need of maintenance. The following will be included:

- B5062 Marsh Road to HAU
- Junction of B5062 Shrewsbury Road to Car Park
- Robin Lane

Consideration will be given, in the future, to the provision of a new footway from The Lamb Inn to Chetwynd Road on the B5062.

16/1191

FINANCE

a) Payments & Financial Report

There were no payments.

b) Draft Budget

The budget will be included for a decision at the January meeting.

16/1192

COMMUNICATION COMMITTEE

a) Report

The Minutes of the meeting held on 8th December had been circulated for information.

- i) It was proposed by Councillor Mrs Doherty and seconded by Councillor Mrs Barton, that the Communication Protocol, with the addition of the importance of confirming receipt of an email, be adopted. This will be for an initial three month period before review by the Committee. All were in favour, and thus it was

RESOLVED that the Edgmond Parish Council Communication Protocol be adopted.

- ii) It was proposed by Councillor Mrs Barton and seconded by Councillor Mrs Edwards that the Parish Council adopts the use of Calibri for its communications. All were in favour and thus it was

RESOLVED that Edgmond Parish Council will use Calibri as its font for general communications.

- iii) It was agreed that the Parish Council would look to create a Parish Logo. The Clerk will speak to the Headteacher at St Peter's Primary School in order that the children can be involved.
- iv) It was agreed that the Parish Council would not supply email addresses for the Parish Councillors but would ask that Members use an email address for Parish Council business that is not shared.
- v) It was further agreed that Members would take turns in writing the magazine article. A draft can be sent to the Clerk prior to the deadline for each edition. The information included will then be added to the general editorial provided for each edition.

16/1193

CORRESPONDENCE

Correspondence received for information only has been circulated to Members.

PHE Edgmond Photobook – a link to this document has been shared with all Members.

16/1194

CHAIRMAN'S AND CLERK'S REPORT

The Chairman reported on the visit to the Veolia Recycling Plant, with Councillors M Hughes, P Doherty and D Ryan. The facility is very impressive.

16/1195

PARISH MATTERS

- a) It was confirmed that the weed killing around the Shrewsbury Road Car Park has been added to the TWS schedule.
- b) Councillor Hayhurst reported on work undertaken at HAU regarding the issues relating to the Summer Ball. A meeting had taken place with the Nighttime Economy Officer and work is continuing to improve the Plan. The licensing officer at TWC has requested certain information and assurances before a future event can take place. They have insisted that they need to be 100% certain and confident that the Plan is sound and achievable, they have the ability to cancel the event if this is not available by the end of March 2017. Councillor Hayhurst confirmed that lessons had been learned and that the format for the Summer Ball in 2017 was to change. The organisers have to bring their Plan to HAU in the Spring.

16/1196

NEXT MEETINGS

9th January 2017 7pm Edgmond Village Hall

There being no further matters, the Chairman closed the meeting at 8.30pm and thanked everyone for their important contributions to a successful meeting.

Signed**Date**

These minutes remain a draft (E & O A) until confirmed at the next Full Council meeting of the Parish Council in January 2017.